

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

**Tuesday, January 13, 2004
10:00 a.m.**

**Council Chambers, Municipal District of Mackenzie Office
Fort Vermilion, Alberta**

AGENDA

- CALL TO ORDER:** 1. a) Call to Order
- AGENDA:** 2. a) Adoption of Agenda
- ADOPTION OF THE PREVIOUS MINUTES:** 3. a) Minutes of the December 9, 2003 Regular Council Meeting *Page 7*
- BUSINESS ARISING OUT OF THE MINUTES:** 4. a)
- DELEGATIONS:** 5. a)
- PUBLIC HEARINGS:** 6. a)
- COUNCIL COMMITTEE AND CAO REPORTS:** 7. a) Council Committee Reports
b) CAO Report *Page 23*
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b) BF 78212 – Heliport Road Bridge *Page 39*

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AND ENFORCEMENT
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Infrastructure Installation *Page 41*

b) Policy DEV001 –
Urban Development Standards *Page 43*

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b) Water/Sewer rates Calculation Review *Page 61*

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- f) Joint Meeting of Northern Alberta Mayor's Caucus and Reeves *Page 113*
- g) Fall 2003 Convention Evaluation *Page 119*
- h) MD Brochure *Page 129*
- i) Northern Exposure Tourism Conference *Page 147*
- j) Winterfest 2004 *Page 153*
- k) Sunday Hunting *Page 161*

IN CAMERA SESSION:

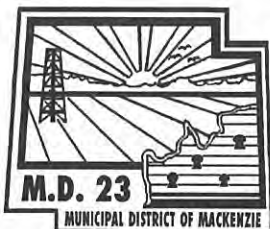
- 13. a) Collective Bargaining
- b) Cost of Living Increases
- c)

NEXT MEETING DATE:

- 14. a) Regular Council Meeting
6:00 p.m.
Tuesday, January 27, 2004
Council Chambers, Fort Vermilion

ADJOURNMENT:

- 15. a) Adjournment



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	December 9, 2003 Regular Council Meeting Minutes
Agenda Item No:	3a)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the December 9, 2003 Regular Council Meeting.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the minutes of the December 9, 2003 Regular Council Meeting be adopted as presented.

Review:

Dept.

C.A.O.

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING**

**Tuesday, December 9, 2003
10:00 a.m.**

**Council Chambers, Municipal District of Mackenzie Office
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Betty Bateman	Councillor
John W. Driedger	Councillor
Pat Kulscar	Councillor
Greg Newman	Councillor
Joe Peters	Councillor
Willie Wieler	Councillor (arrived 10:10 a.m.)
Walter Sarapuk	Deputy Reeve
Odell Flett	Councillor (arrived 10:04 a.m.)
Wayne Thiessen	Councillor (arrived at 12:48 p.m.)

ABSENT:

ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Barb Spurgeon	Executive Assistant
Bill Landiuk	Director of Corporate Services
Michel Savard	Director of Operational Services
Grant Smith	Agricultural Fieldman
Paul Driedger	Director of Planning and Emergency Services

Minutes of the regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, December 9, 2003 in the Council Chambers of the Municipal District of Mackenzie office, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 03-601 MOVED by Councillor Driedger

That the agenda be adopted as amended by adding:
5. b) Fort Vermilion Garbage Petition
10. e) Fort Vermilion Residential Garbage Pickup Bylaw
10. f) Heliport Road Bridge Tender Approval – BF78212
5. c) Personnel - In camera

CARRIED

Councillor Flett entered the meeting at 10:04 a.m.

**ADOPTION OF
THE PREVIOUS
MINUTES:**

**3. a) Minutes of the November 25, 2003
Regular Council Meeting**

MOTION 03-602 MOVED by Councillor Kulscar

That the minutes of the November 25, 2003 Regular Council meeting be adopted as presented.

CARRIED

**3. b) Minutes of the November 27, 2003
Special Council (Budget) Meeting**

MOTION 03-603 MOVED by Councillor Kulscar

That the minutes of the November 27, 2003 Special Council meeting be adopted as presented.

CARRIED

**3. c) Minutes of the December 2, 2003
Special Council (Budget) Meeting**

MOTION 03-604 MOVED by Councillor Kulscar

That the minutes of the December 2, 2003 Special Council meeting be adopted as amended.

CARRIED

3. d) **Minutes of the December 3, 2003
Special Council (Budget) Meeting**

MOTION 03-605 **MOVED** by Councillor Bateman

That the minutes of the December 3, 2003 Special Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE
MINUTES:**

4. a)

There were no items under this heading.

DELEGATIONS: 5. a) **Mighty Peace Tourist Association Update**

Reeve Neufeld welcomed Bonnie Wearden at 10:04 a.m.

Ms. Wearden provided Council with an update on current Mighty Peace Tourist Association initiatives.

Councillor Wieler entered the meeting at 10:10 a.m.

Reeve Neufeld thanked Ms. Wearden, who left the meeting at 10:20 a.m.

Reeve Neufeld recessed the meeting at 10:21 a.m.

Reeve Neufeld reconvened the meeting at 10:28 a.m.

5. b) **Fort Vermilion Garbage Petition**

Reeve Neufeld welcomed Andy Flooren at 10:29 a.m.

Mr. Flooren brought forward a petition regarding residential garbage pickup that was circulated in the community.

Reeve Neufeld thanked Mr. Flooren, who left the meeting at 10:43 a.m.

Motion 03-606 MOVED by Councillor Bateman

That consideration be given to move in camera to discuss issues under the Freedom of Information and Protection of Privacy, Alberta Regulation 200/95. (10:44 a.m.)

CARRIED

Motion 03-607 MOVED by Councillor Wieler

That Council come out of camera. (10:57 a.m.).

CARRIED

Reeve Neufeld recessed the meeting at 10:57 a.m.

Reeve Neufeld reconvened the meeting at 11:03 a.m.

Councillor Driedger left the meeting at 11:03 a.m.

PUBLIC

HEARINGS: 6. a)

There were no items under this heading.

COUNCIL

COMMITTEE AND

CAO REPORTS: 7. a) Council Committee Reports

Councillors provided verbal reports on meetings attended since previous reporting.

Deputy Reeve Sarapuk reported on Veterinary Services Incorporated, Northern Lights Forestry Education Society.

Councillor Peters reported no meetings.

Councillor Wieler reported no meetings.

Councillor Bateman reported no meetings.

Councillor Flett reported no meetings.

Councillor Driedger entered the meeting at 11:07 a.m.

Councillor Newman reported on Fort Vermilion Recreation Board. Councillor Kulscar reported on Northwest Region Fairview College Advisory Committee, and Reeves, Mayors and CAO's meeting. Reeve Neufeld reported on the workshop on regional airports. Councillor Driedger reported on Mackenzie Housing Management Board.

MOTION 03-608 **MOVED** by Councillor Wieler

That the Council Committee verbal reports be received as information.

CARRIED

7. b) **CAO Report**

MOTION 03-609 **MOVED** by Councillor Bateman

That the written report submitted by the Chief Administrative Officer be accepted as presented.

CARRIED

**GENERAL
REPORTS:**

8. a) **Action List on Council Motions**

MOTION 03-610 **MOVED** by Councillor Peters

That the Action List be accepted for information.

CARRIED

8. b) **2004 Operating and Capital Budget**

MOTION 03-611 **MOVED** by Councillor Kulscar

Requires 2/3 Majority

That Access to SW35-107-13-5 be deleted from the 2004 budget; and

That La Crete Seniors Inn Sidewalk Project be changed from \$16,050.00 to \$7000.00.

CARRIED

MOTION 03-612 **MOVED** by Councillor Bateman

Requires 2/3 Majority

That the 2004 Operating and Capital Budget be adopted as presented.

CARRIED

MOTION 03-613 **MOVED** by Councillor Newman

That utility rates be placed on the January 13, 2004 agenda.

CARRIED

**AGRICULTURAL
SERVICES:**

9. a)

**OPERATIONAL
SERVICES:**

10. a) **Bylaw 371/03 – Water Rationing**

Councillor Bateman requested a recorded vote for Motion 03-614.

MOTION 03-614

Bylaw 371/03
First Reading

MOVED by Councillor Wieler

That first reading be given to Bylaw 371/03 being a bylaw respecting the Rationing of Water.

CARRIED

In favor: Deputy Reeve Sarapuk, Councillor Peters, Councillor Driedger, Councillor Wieler, Councillor Flett, Councillor Newman, Councillor Kulscar
Opposed: Reeve Neufeld, Councillor Bateman

MOTION 03-615

Bylaw 371/03
Second Reading

MOVED by Councillor Bateman

That second reading be given to Bylaw 371/03 being a bylaw respecting the Rationing of Water.

CARRIED

Councillor Bateman requested a recorded vote on Motion 03-616

MOTION 03-616

Requires Unanimous
Consent

MOVED by Deputy Reeve Sarapuk

That consideration be given to go to third reading for Bylaw 371/03 being a bylaw Respecting the Rationing of Water.

DEFEATED

In favor: Deputy Reeve Sarapuk, Councillor Peters, Councillor Driedger, Councillor Wieler, Councillor Flett, Councillor Newman, Councillor Kulscar, Reeve Neufeld
Opposed: Councillor Bateman

Reeve Neufeld recessed the meeting at 12:05 p.m.

Reeve Neufeld reconvened the meeting at 12:47 p.m.

10. b) **Bylaw 402/03 – Water and Sewer System**

MOTION 03-617
Bylaw 402/03
First Reading

MOVED by Councillor Wieler

That first reading be given to Bylaw 402/03 being a bylaw for water and sewer system and other charges for the MD of Mackenzie.

CARRIED

MOTION 03-618
Bylaw 402/03
Second Reading

MOVED by Councillor Peters

That second reading be given to Bylaw 402/03 being a bylaw for water and sewer system and other charges for the MD of Mackenzie.

CARRIED

MOTION 03-619
Requires Unanimous
Consent

MOVED by Councillor Kulscar

That consideration be given to go to third reading for Bylaw 402/03.

CARRIED

MOTION 03-620
Bylaw 402/03
Third Reading

MOVED by Councillor Thiessen

That third reading be given to Bylaw 402/03 being a bylaw for water and sewer system and other charges for the MD of Mackenzie.

CARRIED

10. c) **Policy PW-014**
Sale of MD Gravel for Personal Use

MOTION 03-621

MOVED by Councillor Bateman

That Policy PW014 – Sale of MD Gravel for Personal Use be adopted as amended.

CARRIED

MOTION 03-622

MOVED by Councillor Wieler

That gravel from the Tompkins gravel pit be sold for \$18.31/m³.

CARRIED

10. d) **Intersection of Highway 697
and Highway 88 Connector**

MOTION 03-623 **MOVED** by Councillor Wieler

That MD support an intersection on the Highway 697 and Highway 88 Connector with the following:

- North-bound right-turn preferred alternative is A2.
- Lighting requested for each of the 4 intersections
- Road widening and accelerating lane west of the jug handle intersection
- All southbound traffic accessing the Highway 88 connector to use the jug handle.

CARRIED

10. e) **Fort Vermilion Residential
Garbage Pickup Bylaw**

MOTION 03-624 **MOVED** by Councillor Newman

That the petition received from a local delegation, and the Request for Decision for residential garbage pick up, be accepted for information.

CARRIED

10. f) **Heliport Road Bridge Tender Approval – BF78212**

MOTION 03-625 **MOVED** by Councillor Kulscar

That the replacement of BF78212 contract be awarded to the lowest eligible tender.

CARRIED

**PLANNING, EMERGENCY,
AND ENFORCEMENT
SERVICES:**

11. a) **Bylaw 381/03 – Land Use Bylaw Amendment
NW 5-106-15-W5M
From Agricultural District “A1” to
Rural Country Residential District “RC”**

MOTION 03-626
Bylaw 381/03
First reading

MOVED by Councillor Thiessen

That first reading be given to Bylaw 381/03, being a Land Use Bylaw Amendment to rezone NW 5-106-15-W5M From Agricultural District “A1” to Rural Country Residential District “RC”

CARRIED

11. b) **Bylaw 385/03 – Land Use Bylaw Amendment
to rezone from Agricultural to Country Residential
NE 14-105-15-W5M**

MOTION 03-627
Bylaw 385/03
First reading

MOVED by Councillor Bateman

That first reading be given to Bylaw 381/03, being a Land Use Bylaw Amendment to rezone part of NE 14-105-15-W5M From Agricultural District “A1” to Rural Country Residential District “RC”

CARRIED

11. c) **Bylaw 399/03 – To Amend Bylaw 332/02
100 A Street North Road Closure**

MOTION 03-628
Bylaw 399/03
First Reading

MOVED by Councillor Kulscar

That first reading be given to Bylaw 399/03 being a bylaw amending the road description in Bylaw 332/02 for the closure of 100 A Street North, in La Crete.

CARRIED

MOTION 03-629
Bylaw 399/03
Second Reading

MOVED by Councillor Peters

That second reading be given to Bylaw 399/03 being a bylaw amending the road description in Bylaw 332/02 for the closure of 100 A Street North, in La Crete.

CARRIED

MOTION 03-630
Requires Unanimous
Consent

MOVED by Councillor Newman

That consideration be given to go to third reading for Bylaw 399/03 being a bylaw amending the road description in Bylaw 332/02 for the closure of 100 A Street North, in La Crete.

CARRIED

MOTION 03-631
Bylaw 399/03
Third Reading

MOVED by Councillor Thiessen

That third reading be given to Bylaw 399/03 being a bylaw amending the road description in Bylaw 332/02 for the closure of 100 A Street North, in La Crete.

CARRIED

11. d) **Bylaw 400/03 – Land Use Bylaw Amendment
To Add Zonings and Amend Conditions**

MOTION 03-632
Bylaw 400/03
First Reading

MOVED by Councillor Thiessen

That first reading be given to Bylaw 400/03 being a Land Use Bylaw Amendment to add zonings for Rural Country Residential District 1 "RC1", Rural Country Residential District 2 "RC2", Rural country Residential District 3 "RC3".

CARRIED

11. d) **Bylaw 404/03 – Land Use Bylaw Amendment
To Add Zonings and Amend Conditions**

MOTION 03-633
Bylaw 404/03
First Reading

MOVED by Councillor Wieler

That first reading be given to Bylaw 404/03 being a Land Use Bylaw Amendment to amend the Hamlet Residential District 1A "HR1A" and add a zoning Hamlet Residential District 1B "HR1B".

CARRIED

11. d) **Bylaw 405/03 – Land Use Bylaw Amendment
To Add Zonings and Amend Conditions**

MOTION 03-634 **MOVED** by Councillor Bateman
Bylaw 405/03
First Reading

That first reading be given to Bylaw 405/03 being a Land Use Bylaw Amendment to amend the Rural Industrial District 1 "RM1".

CARRIED

11. e) **Bylaw 401/03 –Road Closure of a Portion of 105th
Street La Crete Municipal Nursing Association**

MOTION 03-635 **MOVED** by Councillor Bateman
Bylaw 401/03
First Reading

That first reading be given to Bylaw 401/03 being a Road Closure bylaw to close the portion of 105th Street in La Crete.

DEFEATED

MOTION 03-636 **MOVED** by Councillor Kulscar

That Administration enter into dialogue with La Crete Municipal Nursing Association in an effort to resolve the issues raised by La Crete Municipal Nursing association surrounding the 105th Street between the Heimstaed Lodge and the Altenheim without closing 105th Street.

CARRIED

11. f) **La Crete Senior's Inn Society
Sidewalk Replacement**

This item was dealt with under item 8 b) 2004 Operating and Capital Budget.

11. g) **Enforcement Services – Statistics Report**

MOTION 03- 637 **MOVED** by Councillor Thiessen

That the Enforcement Services Statistics Report be received as information.

CARRIED

11. h) **Elected Officials Course-
January 31, 2004 Grande Prairie**

MOTION 03-638 **MOVED** by Councillor Peters

That the information received on the Municipal Elected Officials course be received as information.

CARRIED

11. i) **Director's Report**

MOTION 03-639 **MOVED** by Councillor Bateman

That the written report submitted by the Director of Planning, Emergency, and Enforcement Services be accepted as presented.

CARRIED

**CORPORATE
SERVICES:**

12. a) **Policy ADM033 –
Personal Vehicle Allowance Rate Structure**

MOTION 03-640 **MOVED** by Councillor Wieler

That Policy ADM033 – Personal Vehicle Allowance Rate Structure be accepted for information.

CARRIED

MOTION 03-641 **MOVED** by Councillor Newman

That Administration review the financial rate structure on Policy ADM033 – Personal Vehicle Allowance Rate Structure.

CARRIED

12. b) **Three Year Audit Fee Contract**

MOTION 03-642 **MOVED** by Councillor Kulscar
Requires 2/3 Majority

That the MD of Mackenzie enters into a three year contract with Ernst & Young to provide for the general audit services for the fiscal years 2003, 2004, and 2005.

CARRIED

Reeve Neufeld recessed the meeting at 2:10 p.m.
Reeve Neufeld reconvened the meeting at 2:20 p.m.

12. c) **Federation of Canadian Municipalities
Conference and Municipal Expo**

MOTION 03-643 **MOVED** by Councillor Wieler

That all Councillors be authorized to attend the FCM Annual Convention and Municipal Expo in Edmonton.

CARRIED

12. d) **Potential Land Sale Mechanism**

MOTION 03-644 **MOVED** by Councillor Wieler

That Agricultural Land Task Force arrange a meeting with the Minister Mike Cardinal.

CARRIED

**DATE OF NEXT
MEETING:**

14. a) **Regular Council Meeting**
Tuesday, January 13, 2004
10:00 a.m.
MD Council Chambers – Fort Vermillion

ADJOURNMENT: 15. a) **Adjournment**

MOTION 03- 645 **MOVED** by Councillor Thiessen

That the Regular Council meeting be adjourned (2:30 p.m.)

CARRIED

These minutes were adopted this 13th day of, January 2004.

Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant

**Municipal District of Mackenzie No. 23
CAO Report
January 8, 2004**

General

Now that the festive season is over, we will continue with the numerous projects and issues underway. I plan to be off on a vacation from January 26 to February 10.

Ag Land Task Force

We are attempting to set up a meeting with Minister Mike Cardinal. In addition, we are meeting next week with Footner Forest products as well as Public Lands and Forestry to discuss the land swap.

AAMD&C Aboriginal Advisory Committee

This committee has been reactivated and Reeve Bill and I will be attending a meeting in Edmonton January 22 and will bring council up to speed when we return.

L.C. Chamber of Commerce/ F.V. Board of Trade

Senior management and myself will be attending both meetings to discuss the adopted budget and any other items on Tuesday, January 13.

MD Brochure

Cora Klassen was hired over the Christmas season to tune up the draft brochure. You will be receiving a copy and barring any changes, it will be going to print.

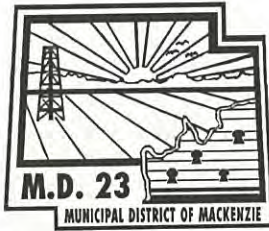
Collective Agreement Negotiations

Bill Landiuk, the Finance Committee and myself have met and negotiated over the last two days and come up with a recommended three-year agreement which will be on the agenda.

Staff Issues

We currently have a grievance in process as well as a Human Rights Commission complaint. I don't expect any problems in dealing with either of these two and if desired, I can discuss these in greater detail with Council in-camera.

Respectfully Submitted,
Harvey Prockiw, CAO



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2004
Originated By:	Barbara Spurgeon, Executive Assistant
Title:	Action List on Council Motions
Agenda Item No:	8a)

BACKGROUND / PROPOSAL:

Council requested to review the Action List for Council Motions at the first meeting of the month.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is the Action List for Council Motions.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

For information.

Review:

Dept.

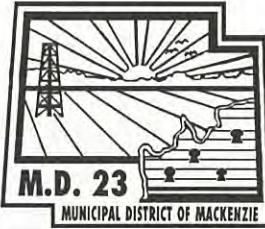
C.A.O.

M.D. of Mackenzie Action List

Council Meeting Motions Requiring Action

Motion Date Name	Action Required	Status
02-722 Oct 8 Mike	That the Highway 58 East agreement be forwarded to Little Red River Cree Nation with the schedules to be negotiated between MD and Little Red River Cree Nation administration.	Waiting for comments from LRRCN. LRRCN recently hired a new Director for the Public Works & Capital Department and he has requested some additional information.
02-816 Nov 5 Paul	That the Municipal District of Mackenzie enter into a license agreement with the Fort Vermilion School Division for the use of the road right-of-way.	FVSD was sent a copy of our license agreement for review. FVSD has requested to enter into a license agreement.
02-940 Dec 17 Bill	That administration be authorized to pursue a 20 year lease for the Buffalo Head Tower, Machesis Lake and Tompkins Landing campground/recreational areas.	We have a lease for Buffalo Head Tower and a 5-year lease for a portion of Machesis Lake. Site review and legal plan of the Tompkins Landing site completed. We are pursuing lease.
03-128 Feb 25 Paul	That Municipal District of Mackenzie enter into an agreement with the Dene Tha First Nation to maintain the existing road adjacent to the west boundary of sections 30 and 31-109-18-W5M for the unrestricted use of it.	Will be dealt with by the Dene Tha First Nation by November 2003. Now they are stating they will not deal with it till the new year.
03-161 Mar 11 Mike	That the water rationing bylaw be revised to include the sale of bulk water.	1 st and 2 nd Readings passed at Dec 9 meeting. 3 rd Reading is being requested at January 13, 2004 meeting.
July 8 Mike	Bring to Council a report on the maintenance program and water treatment processes for rural water points.	Maintenance program for five water points to be established and presented to Council in January 2004.
03-469 Aug 26 Mike	Bring to Council updated information on MD gravel pits	Will be completed in conjunction with the pit surveys scheduled in January 2004.
Oct 15 Mike	Revise Policy ADM040 Service Levels of MD Campgrounds and Playgrounds to reflect playground equipment replacement.	Bring back to Council in February.
Oct. 28 Barb	That meetings be set up with Council and each Band.	Band Councils have been contacted. No response yet
03-536 Nov 25 Barb	That a letter be sent to the Min. of Comm. Dev. Re: non-support of the Canadian Parks and Wilderness Society initiative.	Complete

03-556 Nov 25 Paul	That the committee who met with K-Division also meet with Staff Sergeants and draft a formal response to the meeting.	Minutes from original division have been received
03-557 Nov 25 Barb	That Northern Light Health region be asked to provide primary care services for Zama or reimburse MD.	Letter sent. No response yet.
03-558 Nov 25 Barb	That a letter be sent to Edmonton Mayor Bill Smith in support of continued operations of the City Center Airport.	Complete.
03-552 Nov 25 Paul	That a special meeting be set up with the Town of High Level to discuss the Inter-Municipal Development Plan and a joint public hearing be scheduled	Need to establish dates when Council is available and coordinate it with the Town Council.
03-623 Dec 9 Mike	That the MD support an intersection on the Highway 88 and 697 Connector as per Council direction.	Letter mailed on December 17, 2003.
03-636 Dec 9 Paul	That Administration enter into discussions with LCMNA to resolve issue around the 105 Street between the Heimstaed Lodge and the Altenheim	
03-641 Dec 9 Mike	That Administration review the Personal Vehicle Allowance Rates as per policy ADM-033	The rates are currently being recalculated. Results should be ready for Council by February 11, 2004.
03-644 Dec 9 Harvey	That the Ag. Land Task Force arrange a meeting with Minister Cardinal.	In progress.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	January 13, 2004
Originated By:	Michel Savard, Director of Operational Services
Title:	Bylaw 371/03 – Water Rationing

Agenda Item No:

10 a)

BACKGROUND / PROPOSAL:

This RFD and bylaw was brought to the December 9, 2003 Council meeting and the 1st and 2nd Readings were passed.

At the March 25, 2003 Council meeting, a motion was made to make revisions to the Water Rationing Bylaw as a result of the shortage of treated water supply in Zama and private business selling bulk water through private systems.

On Wednesday, May 28, 2003 the CAO declared a state of water shortage for the La Crete Water Treatment Plant as outlined in Bylaw 292/01. Stage 2 of the Bylaw was imposed. The water restriction was in effect for the majority of the summer months and was lifted late in the summer.

As a result of these two occurrences, Administration has reviewed the Bylaw and recommends the following revisions.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

To address the sale of treated water as discussed at the March 11, 2003 Council meeting, the definition of "Bulk Water Fill Station" was changed.

Upon implementing the water restrictions in La Crete, Administration had some concerns with a few of the stipulations and are therefore suggesting the following revisions:

- That the hourly restrictions for the truck fill be deleted (Stage 2, No. 2, Restrictions). Administration feels that this condition serves no purpose.
- That outside watering be changed to odd/even days, not certain days of the week.
- That outside hand watering not be restricted for Stage 2. All other outside watering would only be permitted during the hours outlined in the Bylaw.
- During Stage 3, outside hand watering may be permitted between 7:00 p.m. and 11:00 p.m. as determined by the CAO.

Author: S. Rozee	Review:	Department of Operational Services	C.A.O.
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- That some of the definitions be removed as they are self explanatory.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That third reading be given to Bylaw 371/03.

BYLAW NO. 292/04 371/03

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

A BYLAW RESPECTING THE RATIONING OF WATER

WHEREAS pursuant to the provisions of the Municipal Government Act, Council may pass bylaws for municipal purposes relating to the health and welfare of people and the protection of people and property; services provided by or on behalf of the Municipality; and public utilities, and

WHEREAS the Municipal District of Mackenzie No. 23 Council has constructed and operates a water supply system, and

WHEREAS Council for the Municipal District of Mackenzie No. 23 deems it advisable and necessary to make provisions for the restriction of the use of water and for the protection of the supply of water,

NOW THEREFORE, pursuant to the authority conferred upon it by the Municipal Government Act, R.S.A. 2000, c.M-26, as amended, or as repealed and replaced from time to time, the Council of the Municipal District of Mackenzie No. 23 duly assembled, enacts as follows:

SHORT TITLE

1. This bylaw may be cited as the "Water Rationing Bylaw"

DEFINITIONS

2. In this bylaw, unless the context otherwise requires,
 - a) "**Bylaw**" includes all Schedules appended hereto.
 - b) "**Bylaw Enforcement Officer**" means a Person appointed as a Bylaw Enforcement Officer by Council to do any act or perform any duties under this Bylaw, and includes a member of the Royal Canadian Mounted Police and, when authorized, a special constable.

- c) **“Bulk Water Fill Station”** means any ~~treated or raw water fill station whether owned by the municipality or private industry (business) where water is distributed~~ at the water treatment plants operated by the municipality in the Hamlets of Fort Vermilion, La Crete, and Zama, ~~and the raw water fill station in La Crete~~
- d) **“Emergency Services”** means fire departments, hospital and ambulance services.
- e) ~~“Hamlet” means the hamlets of Fort Vermilion, La Crete and Zama within the boundaries of the Municipal District of Mackenzie No. 23 in the Province of Alberta.~~
- f) **“Level of Restriction”** means a stage of response to a water supply shortage as set out in Schedule “A”.
- g) ~~“Outside Water Use” means the use of water for residential irrigation purposes, including but not limited to, the watering of grass, and gardens; washing vehicles, driveways, sidewalks or other outdoor surfaces or structures; or any other purpose where water is utilized externally to a residence, place of business, apartment complex, or any other premises.~~
- h) ~~“Person” includes a corporation, company, society or municipal corporation.~~
- i) ~~“Treatment Plant” means building or structure owned by the Municipal District of Mackenzie No. 23 where water is treated and processed.~~
- j) ~~“Water” means water supplied by the Municipal District of Mackenzie No. 23.~~
- k) **“Violation Ticket”** means a summons violation ticket issued pursuant to Part 2 of the Provincial Offences Procedure Act, R.S.A. 2000, c.P-34, as amended, or repealed and replaced from time to time, and the regulations thereunder.

RESTRICTING WATER SUPPLY

3. Where the Chief Administrative Officer (CAO) or designate determines it necessary to impose restrictions on the amount of water used in one or all the hamlets within the municipality, the CAO may declare a state of water shortage.
4. When the CAO has declared a state of water shortage pursuant to Section 3 of this Bylaw:
 - (a) The CAO may impose a Level of Restriction as set out in Schedule "A" of this Bylaw.
 - (b) Notwithstanding Section 4(a), the CAO shall not be required to impose levels of restriction in successive stages, but may proceed to impose any level of restriction the CAO has determined is warranted due to the prevailing condition of the water supply.
 - (c) Where the CAO determines it necessary to do so, the CAO may impose different levels of restrictions for each hamlet within the municipality.

NOTICE

5. When a level of restriction has been imposed pursuant to this bylaw, the municipality shall advertise and provide notice of the level of restriction in effect by any one or more of the following means:
 - (a) Notification in monthly accounts provided for water services; or
 - (b) Notification of account holders by separate mailing; or
 - (c) Advertisement in a newspaper of general circulation in the area of the municipality to which the restrictions apply; or
 - (d) Announcement via local radio station, and or local community television channel.

as well as by any other method as may be required in Schedule "A" for the level of restriction in place.

EXCEPTIONS

6. Unless otherwise expressly ordered by resolution of Council, the provisions of Sections 3 and 4 of this bylaw shall not apply to emergency services, extended care facilities, schools, disabled care facilities, group-homes, and where a reduction in the supply of water may have an adverse impact on public health and safety.

CONTRAVENTION

7. (a) Where the CAO, Bylaw Enforcement Officer, or other Person charged with the enforcement of this Bylaw, has reasonable grounds to believe a contravention of this Bylaw has occurred or is occurring, the CAO, Bylaw Enforcement Officer, or other Person charged with the enforcement of the Bylaw, may issue a Violation Ticket to the Person violating the Bylaw, pursuant to Part 3 of the Provincial Offences Procedure Act, R.S.A. 2000, c.P-34, as amended, or repealed and replaced from time to time, and the Regulations thereunder.
- (b) A Violation Ticket issued pursuant to this section shall be served by the following means:
- (i) In the case of a defendant who is an individual, by delivering it personally to the defendant or, when the defendant cannot be conveniently found, by leaving it for the defendant at his residence with a person on the premises who appears to be at least eighteen (18) years of age;
 - (ii) In the case of a defendant that is a corporation other than a Municipality or Metis Settlement,
 - (1) by sending it single-registered mail to the registered office of the corporation, or
 - (2) by delivering it personally to the manager, secretary or other executive officer of the corporation or a person apparently in charge of a branch office of the corporation at an address held by the corporation to be its address;
 - (3) or by any other means required by the Provincial Offences Procedure Act.

INJUNCTION

8. Where a contravention of this bylaw is of a continuing nature, in addition to the issuance of a Violation Ticket, the municipality may seek an Order of Court granting an injunction or any order necessary to enforce compliance, and shall be entitled to add the cost of such action to the utility bill for the person contravening this bylaw.

PENALTIES

9. Any Person who contravenes any provision of this bylaw is guilty of an offence and is liable on summary conviction to a fine as set out in Schedule "B".

10. This bylaw repeals and replaces Bylaw 292/01 and all amendments made thereto.

11. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

First reading given on the _____ day of _____, 2003.

Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant

Second Reading given on the _____ day of _____, 2003.

Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2003.

Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant

BYLAW NO. 371/03
WATER RATIONING BYLAW
SCHEDULE "A"
LEVEL OF RESTRICTIONS

STAGE 1

When treatment plant hours of operation exceed twenty (20) hours per day, for four (4) consecutive days, the CAO may order the imposition of the following:

Information

Public Awareness Campaign: may include advisory of potential water shortage by local radio broadcast and/or news release, and education programs regarding water conservation measures.

Restrictions

None

STAGE 2

Information

When water treatment plant hours of operation exceed twenty-two (22) hours per day for two (2) consecutive days, the CAO may order the imposition of one or more of the following:

Restrictions

1. Discontinue sale of bulk treated and raw water, with the exception of water for domestic use, at treated water fill stations in the affected hamlet.
2. ~~Hours of operation at bulk treated and raw water fill stations to be limited to 8:00 a.m. to 5:00 p.m. daily.~~
3. Distribution system pressure to be reduced by 10 psi.

4. Outside water use shall be restricted to the hours of ~~4:00 a.m. to 8:00~~
~~6:00 a.m. to 10:00 a.m.~~ and ~~8:00~~ ~~7:00 p.m.~~ to 11:00 p.m., and restricted
to the following days:

Even Addresses: ~~Wednesdays and Saturdays~~ ~~Even Days of the Month~~

Odd Addresses: ~~Mondays and Fridays~~ ~~Odd Days of the Month~~

5. ~~Outside hand watering may not be restricted.~~

STAGE 3

When the CAO determines the available supply of water is such that customer demand has exceeded the capability of the treatment plant recovery process, the CAO may order the imposition of the following:

Information

Notice in accordance with this bylaw, and posted notices at closed fill stations informing customers of nearest available water source.

Restrictions

1. Closure of all bulk water fill stations, for both the treated and raw water.
2. Reduction of distribution system pressure by 20 psi. from original pressure zone.
3. ~~Complete ban on outside water use.~~ ~~Outside hand watering may be permitted between 7:00 p.m. and 11:00 p.m. as determined by the CAO.~~

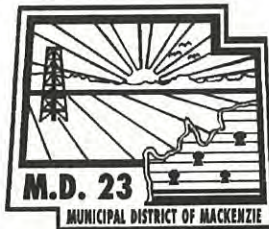
BYLAW NO. 371/03

WATER RATIONING BYLAW

SCHEDULE "B"

SCHEDULE OF FINES

Stage 2	Water used for anything other than domestic use.	1 st offence \$250.00 2 nd offence \$500.00 3 rd and subsequent \$1,500.00
Stage 2	Outside water used outside of this bylaw schedule.	1 st offence \$250.00 2 nd offence \$500.00 3 rd and subsequent \$1,500.00
Stage 3	Outside water used when complete water ban is in effect.	1 st offence \$500.00 2 nd offence \$1,000.00 3 rd and subsequent \$2,000.00



M.D. of Mackenzie No. 23

Request For Decision

Meeting: **Regular Council Meeting**
Meeting Date: January 13, 2004
Originated By: Mike Savard, Director of Operational Services
Title: **BF78212 (Heliport Road Bridge)**
Agenda Item No: **1010 b)**

BACKGROUND / PROPOSAL:

Tenders for BF78212 (Heliport Road Bridge) closed on December 12, 2003. Gross Ventures Ltd. was the lowest tender of 7 tenders received. The tenders submitted were verified by EXH Engineering Services Ltd. to ensure the accuracy of the documents.

The BF78212 contract has been awarded to Gross Ventures Ltd. as per Council's direction at the December 9 Council meeting that the contract "be awarded to the lowest eligible tender".

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The tentative schedule for this project is as follow:

1. Award contract – mid December
2. Receive bonding and sign contracts – early January
3. Contractor orders supplies and girders" – receive in February
4. Complete construction – mid March

COSTS / SOURCE OF FUNDING:

The revised cost estimate is as follows:

Construction Costs	\$506,868
10% Contingency	50,687
Engineering	79,222
Other Misc. Expenses	3,000
GST	19,193
Total	\$658,970

Funding for this project is split as follow:

MD	\$91,041
Alberta Transportation	<u>567,928</u>
Total	<u>658,969</u>

Author: B. Wiebe

Review:

Operational Services

C.A.O.

The original approved budget was:
MD \$60,000
Alberta Transportation 540,000
Total 600,000

At the July 8 Council meeting, Council approved that the MD front end all costs if approved by AT. The class 'C' estimate presented at that time was:

MD \$94,582
Alberta Transportation 489,230
Total 583,812

This was approved with the unbudgeted expenditures to be funded from the General Operating Reserve. Though the total project cost is significantly greater than the class 'C' estimate, the MD's portion has decreased slightly.

RECOMMENDED ACTION (by originator):

That the update regarding BF78212 (Heliport Road bridge) be accepted as information.

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	January 13, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Urban Water and Sewer Infrastructure Installation
Agenda Item No:	11a)

BACKGROUND / PROPOSAL:

Developers are experiencing difficulties in providing water and sewer services to their subdivisions when they need to install lines adjacent to undeveloped properties in order to reach their subdivision.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The cost of installing water and sewer infrastructure adjacent to undeveloped lots is financially difficult for developers subdividing properties beyond the undeveloped properties. Council may want to consider fronting the cost of installing water and sewer infrastructure to new subdivisions and charge the cost back as frontage.

One example is La Crete Co-op, they own the property north to 109 Avenue (La Crete North Access Road) but since they are not interested in developing the north portion of the property at this time, any developer wishing to develop north of 109 Avenue needs to install water and sewer infrastructure from the La Crete Co-op Store. Any future tie-ins along the line would be required to reimburse the developer for the cost of installing the infrastructure. However, this may not happen for many years and, in the meantime, the developer's money is tied up.

Options

1. MD pays for water and sewer infrastructure up front and debenture as local improvement to adjacent properties.
2. MD pays for water and sewer infrastructure up front and establish off-site levies for adjacent properties to be paid at time of development.
3. Developer pays for water and sewer infrastructure up front and the Developer's agreement would have a clause for "endeavor to assist" which means when other developers require to tie into the infrastructure, they must pay a proportionate amount to the original developer.

Review:

Dept.

C.A.O. 

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the installation of urban water and sewer infrastructure issue be referred to the Development Task Force for recommendations.

Review:	Dept.	C.A.O.
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M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	January 13, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Policy DEV001 – Urban Development Standards
Agenda Item No:	11b)

BACKGROUND / PROPOSAL:

Existing Policy DEV001 - Urban Development Standards is creating some difficulties due to its inconsistency in hamlet development. We are finding that this policy is creating problems between different zonings such as curb & gutter to no curb & gutter and again to curb & gutter along the same street. Also, sidewalks are an issue as the developers and engineers are having a hard time figuring out how to develop sidewalks alongside the ditches.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The existing policy requires curb, gutter & sidewalk in HR1A districts but only sidewalks in HR1 districts.

In a meeting of the Development Task Force on December 18, 2003 the consensus was that Policy DEV001 be amended to include the same standards in all Hamlet Residential Districts, including Mobile Home Subdivisions, with the exception of Mobile Home Parks where overhead power could be allowed due to the transient nature of the residences. Another amendment is to require some street lighting in Hamlet Country Residential.

Attached is the revised policy as recommended by the Development Task Force.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That Policy DEV001 – Urban Development Standards be amended as attached.

Review: <i>pmo</i>	Dept. <i>planning</i>	C.A.O. <i>(Signature)</i>
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REVISED POLICY

Municipal District of Mackenzie No. 23

Title	Urban Development Standards	Policy No:	DEV001
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Legislation Reference	Municipal Government Act, Section 5
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Purpose

Establish urban development standards to ensure consistent development is maintained within the hamlets of the M.D. of Mackenzie.

Policy Statement

The M.D. of Mackenzie and developers have a shared responsibility for defining and addressing the existing and future needs of the community by creating development policies consistent with community objectives. These policies should be applied equitably and fairly to all within that community. All beneficiaries of development should participate in the cost of providing and installing infrastructure in the community on an equitable basis that relates to the degree of benefit. Municipal funded projects tend to encourage development while maintaining affordable lot prices.

Guidelines

- 1 M.D. of Mackenzie will:
 - a) adopt development standard requirements for individual urban zoning as indicated in this policy.
 - b) determine who is responsible for installation of the infrastructure as indicated in this policy.
 - c) determine who is responsible for the cost of installing the infrastructure as indicated in this policy.
 - d) pay for the difference in costs when requiring the Developer to oversize the water or sewer mains.
 - e) pay for the difference in costs when requiring the Developer to construct main arterial roads (proportionate to a standard road).
 - f) at the request of the developer, pay for selected improvements via a 100% local improvement levied against the property owner over a 10 year period.
- 2 The developer will be responsible for all costs except where otherwise indicated in this policy.

Funding

- 1 Costs under \$100,000 accumulated throughout the year will be funded out of the General Capital Reserve, provided there is adequate funds in the reserve.

- 3 Costs exceeding \$100,000 accumulated throughout the year will be funded through debentures at year-end and amortized over a 10 year period, provided that the M.D. has the ability to borrow these funds pursuant to the MGA.
- 4 This policy is for new subdivisions only and will not be retroactive to any previous subdivisions.

Urban Development Standards

The following chart indicates the minimum standards on new development.

ZONING	Curb & Gutter	Sidewalk	Under Ground Power	St. Lights (under grd pwr)	St. Lights (OH pwr)	Paved Roads	Gravel Road	Storm Sewer
MHP					√		√	MD
MHS	√*	√*		√		√		MD
HCR					√		√	MD
All other Residential	√*	√*	√	√		√		MD
Commercial	√*	√*	√	√		√		MD
Industrial					√	√		MD

Definitions

(√) – means the requirement.

(*) – means Local Improvement.

(MD) – means M.D. of Mackenzie

Zoning – As per the Land Use Bylaw

	Date	Resolution Number
Approved	June 18, 2002	02-460
Amended		
Amended		

EXISTING Policy

Municipal District of Mackenzie No. 23

Title	Urban Development Standards	Policy No:	DEV001
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Legislation Reference	Municipal Government Act, Section 5
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Purpose

Establish urban development standards to ensure consistent development is maintained within the hamlets of the M.D. of Mackenzie.

Policy Statement

The M.D. of Mackenzie and developers have a shared responsibility for defining and addressing the existing and future needs of the community by creating development policies consistent with community objectives. These policies should be applied equitably and fairly to all within that community. All beneficiaries of development should participate in the cost of providing and installing infrastructure in the community on an equitable basis that relates to the degree of benefit. Municipal funded projects tend to encourage development while maintaining affordable lot prices.

Guidelines

- 1 M.D. of Mackenzie will:
 - a) adopt development standard requirements for individual urban zoning as indicated in this policy.
 - b) determine who is responsible for installation of the infrastructure as indicated in this policy.
 - c) determine who is responsible for the cost of installing the infrastructure as indicated in this policy.
 - d) pay for the difference in costs when requiring the Developer to oversize the water or sewer mains.
 - e) pay for the difference in costs when requiring the Developer to construct main arterial roads (proportionate to a standard road).
 - f) at the request of the developer, pay for selected improvements via a 100% local improvement levied against the property owner over a 10 year period.
- 2 The developer will be responsible for all costs except where otherwise indicated in this policy.

Funding

- 1 Costs under \$100,000 accumulated throughout the year will be funded out of the General Capital Reserve, provided there is adequate funds in the reserve.

- 3 Costs exceeding \$100,000 accumulated throughout the year will be funded through debentures at year-end and amortized over a 10 year period, provided that the M.D. has the ability to borrow these funds pursuant to the MGA.
- 4 This policy is for new subdivisions only and will not be retroactive to any previous subdivisions.

Urban Development Standards

The following chart indicates the minimum standards on new development.

ZONING	Curb & Gutter	Sidewalk	Under Ground Power	St. Lights (under grd pwr)	St. Lights (OH pwr)	Paved Roads	Gravel Road (9m top)	Storm Sewer
HR1A	√*	√*	√	√		√		MD
HR1		√*			√	√		MD
HR2	√*	√*	√	√		√		MD
HR3	√*	√*	√	√		√		MD
HCR							√	MD

Definitions

(√) – means the requirement.

(*) – means Local Improvement.

(MD) – means M.D. of Mackenzie

HR1A – On-site stick-built single detached residential dwellings and associated uses.

HR1 – Variety of residential uses (ie. mobile homes, modular homes, houses; stick-built on-site or moved-in).

HR2 – Medium density residential development (ie. duplex, triplex, fourplex).

HR3 – High density residential development (ie. apartments, row-housing).

HCR – Multi-lot country residential size lots (large) within hamlet boundaries.

	Date	Resolution Number
Approved	June 18, 2002	02-460
Amended		
Amended		

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	January 13, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Regional Hazardous Materials Unit
Agenda Item No:	11c)

BACKGROUND / PROPOSAL:

In June 2003 Council reviewed a intermunicipal proposal to the Municipal Sponsorship Program for funding towards the proposed purchase of a Regional Hazardous Materials Unit. Council PASSED the following:

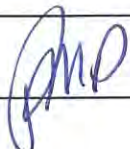

- MOTION 03-420 That administration be authorized to apply for the 2003 Municipal Sponsorship Program consisting of:
1. 45.3% (\$80,000) of the eligible grant funding towards the purchase of the Regional Hazmat Unit (Intermunicipal Grant).
 2. 54.7% (\$96,580) of the eligible grant funding towards the purchase of the Fire Truck (Single Municipal Grant).

In October the Town of High Level received confirmation from the Municipal Sponsorship Program that funding was granted in the amount of \$143,000 towards the purchase of a Regional Hazardous Materials Unit.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Rodney Schmidt, Fire Chief for High Level has been searching for an appropriate unit for quite some time. This included new and used units throughout North America. A good used unit was locate in La Trobe, Pennsylvania which would accommodate our requirements so Rodney conducted a site visit in early January 2004 and found the unit in excellent condition (photo of unit and specifications attached).

Several other vehicles have been investigated throughout Canada and the US. This vehicle is only one of two available that were built in the 1990's. All other vehicle were 15 years or older. This vehicle also had the lowest mileage out of the vehicles investigated. Newer vehicles than 1991 were hard to find and all in excess of \$200,000.00. A new vehicle has been estimated to be in excess of \$300,000.00 to build with the same options as this vehicle.

Review:		Dept. <i>Emergency Services</i>	C.A.O. 
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Attached is a summary by the High Level Fire Department describing the purchase and benefits of the Hazmat Unit. This is a regional initiative in order to increase our level of service when responding throughout the region to hazardous material incidents.

COSTS / SOURCE OF FUNDING:

A purchase price has been negotiated at \$110,000.00 US. With the current exchange rate, the price converts to approximately \$141,350.00 CDN. Additional costs are as follows:

- Transport to High Level: \$5000.00
- GST: 4240.50
- Brokerage Fees: \$1000.00
- Decals: \$2000.00
- Radio Equipment: \$2000.00
- **Total Estimated Cost: \$155600.00**

With the grant of \$143,000.00 we have a funding shortfall of approximately \$13,000.00. We are suggesting that we split the additional funding requirements on a 50% basis with the Town of High Level as the two principal users of the vehicle. A similar request is being presented to the Town of High Level Council on January 12, 2004. An additional funding cap of \$10,000 is being requested to ensure we can cover unexpected expenses at customs. We are not anticipating problems but the funding should be in place to cover contingencies.

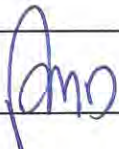
The funding would be from the Emergency Services Reserve which currently is at \$233,019.

RECOMMENDED ACTION (by originator):

Motion:

That the capital budget be amended by adding the following project:

Project:	Contribution towards Hazardous Materials Unit
Amount:	\$10,000
Funding from:	Emergency Services Reserve 04-765-23

Review: 	Dept. <i>Emergency Services</i>	C.A.O.
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PROPOSED HAZARDOUS MATERIALS UNIT

Prepared by Rodney Schmidt

BACKGROUND

Overview:

In October of 2003, the Town of High Level was the recipient of a Municipal Sponsorship grant for the sum of \$143,000.00 to provide a regional Hazardous Materials and Technical Rescue Unit. This grant was a joint submission with the MD of Mackenzie and the Town of Rainbow Lake.

A search for an appropriate used vehicle to suit the needs of the program has been ongoing for some time. Shortly after the grant was received a vehicle was found in La Trobe, Pennsylvania that will suit the needs of the program.

The vehicle is a 1991 Ford L-9000 truck with a 21 foot walk-in rescue body. It has low mileage (13,000) and 2200 hours on the engine. It is equipped with a 20kw generator, a 25ft, 6000 watt light tower, 6 additional flood lights, cord reels, hydraulic reels as well as absorbent and decontamination tanks with reels for hazardous materials response. It is currently being taken out of service by a volunteer fire department that is replacing it with a new rescue vehicle.

A site visit was conducted by Rodney Schmidt, Director of Protective Services on January 3rd and 4th, 2004 and found the vehicle to be in excellent condition. The vehicle and associated information including pictures and videos have been reviewed by the High Level Fire Department and the Director of Emergency Services for the MD of Mackenzie and they agree that this vehicle will fit our needs.

Several other vehicles have been investigated throughout Canada and the US. This vehicle is only one of two available that were built in the 1990's. All other vehicle were 15 years or older. This vehicle also had the lowest mileage out of the vehicles investigated. Newer vehicles than 1991 were hard to find and all in excess of \$200,000.00. A new vehicle has been estimated to be in excess of \$300,000.00 to build with the same options as this vehicle.

A purchase price has been negotiated at \$110,000.00 US. With the current exchange rate, the price converts to approximately \$141,350.00 CDN. Additional costs are as follows:

- Transport to High Level: \$5000.00
- GST: 4240.50
- Brokerage Fees: \$1000.00
- Decals: \$2000.00
- Radio Equipment: \$2000.00
- Total Estimated Cost: \$155600.00**

With the grant of \$143,000.00 we have a funding shortfall of approximately \$13,000.00. We are suggesting that we split the additional funding requirements on a 50% basis with

the MD of Mackenzie as the two principal users of the vehicle. A similar request is being presented to the MD of Mackenzie Council on January 13, 2004. The additional funding cap of \$10,000 is being requested to ensure we can cover unexpected expenses at customs. We are not anticipating problems but the funding should be in place to cover contingencies.

Financial:

As mentioned in the overview, an additional funding request of up to \$10,000.00 from the Fire Department Equipment Reserve is being requested to be approved. The rest of the vehicle is being funded from the Muni Grant and anticipated funding from the MD of Mackenzie.

There is currently approximately \$35000.00 in the equipment reserve

Plans:

Once approved a purchase contract will be signed and arrangements will be made for the border transfer and shipment to High Level. It is anticipated that the vehicle may be able to be in service by mid February.

Alternatives:

1. Approve the purchase of the 1991 Ford Rescue Vehicle from the Marguerite Fire Department in La Trobe Pennsylvania with additional funding not to exceed \$10,000.00 from the Fire Equipment Reserve
2. Recommend the Fire Department continue a search for an alternate vehicle
3. Other alternative as requested by council

Recommended Alternative: Alternative # 1

Reports/Documents:

Attached detailed description of the Rescue Vehicle for intended purchase.

1991 Ford Kenco Rescue Vehicle Spec Sheet

- **Vehicle Make:** Ford L-9000 – 2 door
- **Engine:** CAT 3406B – 350 HP
- **Transmission:** Manual 9 Speed – Road Ranger
- **Mileage:** 13000
- **Engine Hours:** 2200
- **Body:** 21 foot aluminum walk in rescue body (built by Kenco)
- **Body and Paint Condition –** Very Good
- **Color:** White/Green
- **Total height:** 10' 4"
- **Total Length** 32' 5"
- **Width:** 8'6"
- **Accessories:**
 - 20 KW PTO hydraulic Generator
 - 25 ft, 6000 watt light tower
 - 2 – 1500 watt tripod lights
 - 4 mounted 1000 watt body lights
 - 3 air cascade bottles – 4500 psi
 - air bottle refill station
 - 150ft ½" air reel – electric rewind
 - Mounting for Hurst rescue tools
 - 100 ft Hurst Hydraulic reel – electric rewind
 - 2 – 150 watt cord reels with junction box – electric rewind
 - Emulsifier / decon fluid tank with 150 hose reel
 - Absorbent tank with 3" applicator hose
 - Command desk
 - Heated medical storage compartment
 - 12000 lb front mounted winch
 - Rudd Automatic ice chains
 - Adjustable shelving
 - Underbody storage
 - Bumper storage
 - 6 mounted rechargeable flashlights
 - Strobe emergency lighting – upper body
 - Halogen emergency lighting – lower body
 - Code 3 MX3000 lightbar – halogen
 - Grill mount siren with red/white strobe lights
 - Wig wag headlights
 - Body heated and air conditioned
 - Radio mounting in rescue body
 - Bench seat with seatbelts for 4 people
 - 6 air pack mounts



Driver's side



Passenger Side



Driver's side compartments



Passenger Side Compartments



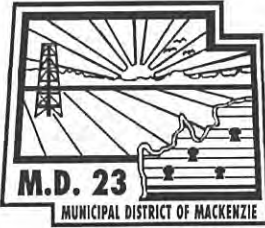
Walk in area



Front of walk in



Driver's side of walk in



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Establishment of Gravel Crushing Reserve RESV14
Agenda Item No:	12a

BACKGROUND / PROPOSAL:

Administration previously had proposed to crush in the West La Crete and Tompkins pits in 2003.

Total cost of 2003 Crushing	\$445,197
2003 Budget Remaining	<u>\$325,000</u>
Difference	\$120,197

At October 15th, 2003 meeting an overage had been permitted by council for the 2003 gravel-operating budget for the purpose of gravel crushing in the West La Crete and Tompkins gravel pits and this overage to be covered from the General Operating Reserve (4-12-711)

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The contract date for gravel crushing at West La Crete and Tompkins pits was set for December 15, 2003.

As of December 22, 2003 the gravel crushing at *Tompkins pit* only had been complete.

COSTS / SOURCE OF FUNDING:

In municipal accounting the inventory item purchases, including gravel-crushing cost for future use, must be expensed in the year that money is spent. This can result in large expenditures in a year that gravel is crushed and minimal expenditures in years that gravel is just hauled and placed.

In order to reduce the large fluctuations in the budget, one possibility is to establish a Gravel Crushing Reserve. A similar amount of money would be budgeted each year. During years that no gravel is crushed, the extra funds would be placed in the Reserve. Those years that require crushing, the needed funds would be taken from the Reserve.

Review:

C.A.O.

RECOMMENDED ACTION (by originator):

Motion 1:

That Gravel Crushing reserve RESV14 (code 4-32-720) to be established

Motion 2:

That 2003 unspent funds including the approved overage for West La Crete and Tompkins pits crushing to be carried over to 2004 and placed into Gravel Crushing reserve RESV14 (code 4-32-720) in order to complete 2003 gravel crush program at the both pits.

Review:

C.A.O.

Municipal District of Mackenzie No. 23

Title	Gravel Crushing Reserve	Policy No.	RESV 14
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Account Code	32-720
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Purpose	To establish a gravel crushing reserve. This reserve will provide funding to cover the gravel crushing costs associated with any MD gravel pit.
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Targeted Minimum	\$200,000
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Targeted Maximum	\$500,000
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Funding	Unspent budgeted funds from annual gravel operating expenditures (code 2-32-534) will be placed into Gravel Crushing Reserve. During the years that require crushing, the needed funds would be taken from this Reserve.
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Policy Statement and Guidelines

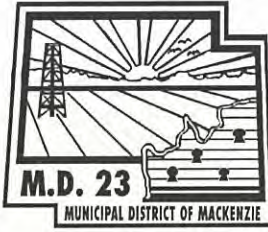
1. The Chief Administrative Officer will ensure the overall effective administration of dedicated reserves in accordance with this policy; recommending changes in policy or guidelines to Council to ensure they are employed to the benefit of the MD.

2. Annually, in conjunction with the budget process and the presentation of the audited financial statements to MD council, a list indicating the current and previous year-end balances for this reserve will be provided.

3. The use of this reserve to fund any expenditure must be by way of a Council resolution or motion.

	Date	Resolution Number
Approved		
Amended		
Amended		

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Water/Sewer rates calculations review
Agenda Item No:	12b)

BACKGROUND / PROPOSAL:

Finance committee and administration presented council with Water/Sewer rates review. Council agreed at the November 27, 2003 budget meeting to increase the 2004 water and sewer rates effective January 1, 2004. Bylaw 402/03 with revised rates was presented by administration and approved by council December 9/2003 meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:



Review previously presented water/sewer rate calculations per Councilor's Greg Newman request.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

For information

Review: 	Dept.	C.A.O. 
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Municipal District of Mackenzie

Water/Sewer Rate Calculation to reach break even point - 2004

	2000 - current rates	2004	2004 with La Crete WTP debt payment
Allocate fixed costs to metered and truck & barrel fill users:			
Total Fixed Cost	\$ 551,714	\$ 614,091	\$ 1,014,829
Less: Frontage Revenue	-	83,800	83,800
Sales of Goods and Services	-	8,700	8,700
Penalties on A/R and utilities	-	16,000	16,000
Provincial Grants	-	354	354
Net Fixed Cost	\$ 551,714	\$ 505,237	\$ 905,975
Consumption - metered, m3 (this was an estimate for 2000 based on 1999 actual)	350,000	364,919	364,919
Consumption - truck & barrel, m3 (this was an estimate for 2000 based on 1999 actual)	120,000	191,159	191,159
Total consumption	<u>470,000</u>	<u>556,078</u>	<u>556,078</u>
Share of Fixed Cost - Metered - Hamlets (Consumption - metered, m3 / Total Consumption, m3) x Net Fixed Cost, \$= 2000: 350,000 m3 / 470,000 m3 x \$551,714	410,851	331,555	594,534
Share of Fixed Cost - Truck & Barrel Fills (Consumption - truck & barrel, m3 / Total Consumption, m3) x Net Fixed Cost, \$= 2000: 120,000 m3 / 470,000 m3 x \$551,714	140,863	173,682	311,440
Variance (Net Fixed Cost less Metered and Truck & Barrel Fill shares of fixed cost)	-	-	-
Variable Cost (see Water Distribution Income Statement)	244,700	407,985	407,985
Calculate rate per m3 to cover variable cost: Applies to both: Hamlet - metered water and Truck & Barrel Fill Variable Cost, \$ / Total Consumption, m3 = 2000: \$244,700 / 470,000 m3	\$ 0.5206	\$ 0.7337	\$ 0.7337
Change in rate per m3 required from 2000 to 2004		40.93%	40.93%

Municipal District of Mackenzie
Water/Sewer Rate Calculation to reach break even point - 2004

TRUCK & BARREL FILL RATES

Rate per m3 to cover variable cost (as calculated on page 10)	\$ 0.5206	\$ 0.7337	\$ 0.7337
Calculate rate to cover fixed cost:			
Track & Barrel - share of fixed cost, \$ / Truck & Barrel Consumption m3 = 2000: \$140,863 / 120,000 m3	\$ 1.1794	\$ 0.9086	\$ 1.6292
Total TRUCK & BARREL RATE	\$ 1.7000	\$ 1.6423	\$ 2.3629

Percent change required from 2000 to 2004: -3% 44%

Rate for raw water consumption is based on fixed cost only. The current rate is \$1.10.
 The raw water rate was rounded from proposed \$1.18 to \$1.10 in 2000 water/sewer services bylaw.
 Our guess that this was done to ease coin system usage.

SEWER RATE CALCULATION

Sewage rates based on a percentage of water billings:

	2000	2004	2004
Total sewage cost (see Sewer Service Income Statement)	248,726	349,319	349,319
Less: Frontage Revenue		- 76,154	- 76,154
Net Sewage Cost	<u>248,726</u>	<u>273,165</u>	<u>273,165</u>
Fixed Revenue (meters only-see per meter fixed charge calculation)	\$ 410,913	\$ 331,555	\$ 594,534
Variable Revenue (meters only)			
Consumption - metered, m3 x Rate per m3 to cover variable cost, \$ 2000: 350,000 m3 x \$.5206	\$ 182,223	\$ 267,735	\$ 267,735
Total Metered Revenue	<u>\$ 593,136</u>	<u>\$ 599,290</u>	<u>\$ 862,269</u>
 Rate (Net sewage cost / Total metered revenue)	 41.9340%	 45.5814%	 31.6798%
Change in sewer rate required from 2000 to 2004		8.70%	-24.45%

Municipal District of Mackenzie
SUMMARY - Water/Sewer Rate Calculations - 2004

RATE CATEGORIES	REQUIRED RATES INCREASES TO REACH BREAK-EVEN POINT INCLUDING COST OF THE BORROWING OF FUNDS FOR LC WTP	Current Rate	Break-even Rate	Approved Rate at 10% increase for 2004	Break-even Rate including LC WTP
Fixed meter charge - based on meter size	31 % increase in current rate for users with 5/8" meter	\$ 16.98	\$ 19.30	\$ 20.000	\$ 34.604
	31 % increase in current rate for all other users	\$38.07 to \$4,311.22	\$27.79 to \$3,161.73	No change	\$49.83 to \$5,669.50
Per m3 charge - based on water usage	40.93% increase in per m3 current charges	0.5206	0.7337	0.5727	0.7337
Sewer charge - based on total water charge	24.45% decrease in current sewer services charge	41.93%	45.58%	46.13%	31.68%
Charge for cardlock users - treated water	44% increase in current rate	1.7000	1.6423	No change	2.3629
Charge for cardlock users - raw water	48% increase in current rate	1.1000	1.1000	No change	1.6292

EXAMPLE:

User with 5/8' meter and 20m3 per month consumption - compare current rate to break-even rate (without LC WTP debt):

current pay: \$16.98 (fixed charge)+20 m3 x \$.5206 + ((\$16.98+\$10.42)x 41.93% (sewer rate)) = \$ 38.89
pay at break-even rates: \$19.30 (fixed charge)+20 m3 x \$.7337 + ((\$19.30+\$14.68)x 45.58% (sewer rate)) = \$ 49.47
Total increase \$ 10.58
Total increase using break-even rates 27.20%

User with 5/8' meter and 20m3 per month consumption - compare current rate to approved rate:

current pay: \$16.98 (fixed charge)+20 m3 x \$.5206 + ((\$16.98+\$10.42)x 41.93% (sewer rate)) = \$ 38.89
pay at approved rates: \$20 (fixed charge)+20 m3 x \$.5727 + ((\$20+\$11.46)x 46.13% (sewer rate)) = \$ 45.97
Total increase \$ 7.08
Total increase using proposed rate 18.21%

**Municipal District of Mackenzie
SURPLUS (DEFICIT) at proposed 10% rate increase calculation**

WATER DISTRIBUTION DEPARTMENT

REVENUE

Meter Charge Revenue at proposed 10% increase for 5/8" meters

Meter Size	Meter Size	Rate Ratio	Proposed fixed charge for 2004		
			Number of units 2004	Monthly Charge	Revenue 2004
		2.00			
5/8"	0.63	1.00	1074	\$20.00	\$257,760
3/4"	0.75	1.44	31	38.07	14,162.04
1"	1.00	2.56	20	67.68	16,243.20
1.5"imperia	1.25	4.00	1	105.74	1,268.88
1.5"	1.50	5.76	11	152.27	20,099.64
2"	2.00	10.24	11	270.70	35,732.40
3"	3.00	23.04		609.08	-
4"	4.00	40.96	2	1,082.80	25,987.20
6"	6.00	92.16		2,436.31	-
8"	8.00	163.84		4,331.22	-
Total meter charge revenue:					\$ 371,253.36

Per m3 charge

Metered water sales

metered consumption x proposed rate \$.5727

364,919 m3 x \$.5727 **\$208,989**

Cardlock and Truck & Barrel Revenue

truck & barrel fill consumption x curent rate \$1.70

191,159 m3 x \$1.70 **\$324,970**

Sale of Goods and Services \$8,700

Frontage \$83,800

Penalties on A/R and utilities \$16,000

Provincial Grant \$354

TOTAL REVENUE \$ 1,014,067

TOTAL 2004 budget EXPENDITURE \$ 1,022,076

SURPLUS (DEFICIT) (8,009)

**MUNICIPAL DISTRICT OF MACKENZIE
WATER/SEWER 2004 BUDGET RATES REVIEW - COVER PAGE**

Water Services Income Statement	Page 1 - 3
Graph - Water Revenue History	Page 4
Graph - Water Distribution Cost	Page 5
Graph - Water Consumption History	Page 6
2003 Water Consumption Report	Page 7
Sewer Services Income Statement	Page 8 - 9
Water/Sewer Rate Calculation to reach break-even point	Page 10 - 12
Summary - Water/Sewer Rate Calculation 2004	Page 13
Surplus(Deficit) at proposed 10% rate increase for 2004	Page 14
Schedule "A", Bylaw No. 210/00	Page 15
Bylaw No. 349/03 - The Water and Sewer System	Page 16 - 33

*MD of Mackenzie
Water Services*

	2000	2000	2001	2002	2003	2003	2004	increase/decrease from
	<i>Budget</i>	<i>Total</i>	<i>Total</i>	<i>Total</i>	<i>YTD Oct.31</i>	<i>Budget</i>	<i>Budget</i>	<i>2000 actual to</i>
	\$	\$	\$	\$	\$	\$	\$	%
REVENUE								
Frontage	\$85,676.00	\$81,228.46	\$81,967.29	\$81,815.30	\$81,504.10	\$84,000.00	\$83,800.00	3%
Sales of Goods & Services		2,119.78	6,096.23	10,570.87	8,350.00	11,300.00	8,700.00	310%
Sale of Water - Metered	416,300.00	402,300.79	453,374.74	484,641.02	431,227.90	479,000.00	518,700.00	29%
Sale of Water - Bulk	389,100.00	375,994.41	231,341.32	283,803.35	260,244.76	280,000.00	309,600.00	-18%
Penalties on A/R in Utilities	15,000.00	22,579.64	16,712.12	15,714.03	17,260.49	15,000.00	16,000.00	-29%
Provincial Grants	2,247.00	1,018.19	2,024.38	1,517.90	963.74	964.00	354.00	-65%
<hr/>								
TOTAL REVENUE	908,323.00	885,241.27	791,516.08	878,062.47	799,550.99	870,264.00	937,154.00	6%
<hr/>								
EXPENDITURE								
<i>Fixed Cost</i>								
Wages & Salaries	305,793.00	262,395.98	250,763.43	241,903.87	243,512.08	283,816.00	216,765.00	-17%
Benefits	46,370.00	33,687.88	29,317.79	33,082.20	28,802.90	42,700.00	35,280.00	5%
WCB Contributions	3,360.00	2,353.11	1,809.00	4,120.00	3,918.89	5,160.00	4,452.00	89%
Isolation Cost		276.92	10,716.75	12,188.50	5,140.19	10,150.00	14,400.00	5100%
Travel & Subsistence	24,400.00	26,117.09	19,523.81	21,220.52	11,484.16	20,658.00	19,000.00	-27%
Membership/conference fees	600.00	296.64	929.81	684.48	282.68	1,000.00	500.00	69%
Telephone	9,500.00	14,286.25	14,861.42	16,711.86	13,284.49	17,400.00	16,200.00	13%
Advertising	6,830.00	1,124.82	1,119.72	1,300.49	743.01	1,000.00	1,000.00	-11%
Subscription & Publications			194.26		353.76	1,000.00		
Legal			51.97	1,611.75	1,214.97	2,000.00	1,000.00	
Engineering & Consulting		1,702.28	7,651.89	8,805.93	6,030.25	13,000.00	11,000.00	546%
Professional Fees (40%)	16,000.00	21,511.65	7,456.71	8,148.45	5,950.96	10,440.00	8,200.00	-62%
Training & Education	6,450.00	4,405.28	8,139.60	7,279.23	2,890.87	13,700.00	9,500.00	116%
Vehicle Repair			6,555.30	3,122.56	9,535.97	9,000.00	10,000.00	
Building Rental		300.00						-100%

	2000	2000	2001	2002	2003	2003	2004	increase/decrease from
	<i>Budget</i>	<i>Total</i>	<i>Total</i>	<i>Total</i>	<i>YTD Oct.31</i>	<i>Budget</i>	<i>Budget</i>	<i>2000 actual to</i>
	\$	\$	\$	\$	\$	\$	\$	%
Communications	6,800.00	5,449.60	3,737.31	3,744.33	2,007.06	4,000.00	3,300.00	-39%
Licenses & Permits	500.00	510.78	103.41	103.41	103.00	1,000.00	1,000.00	96%
Insurance	6,091.00	11,562.73	8,466.02	15,112.77	11,313.20	10,730.00	18,020.00	56%
Goods & Supplies (40%)	25,000.00	21,548.10	22,920.60	25,324.38	23,005.86	23,840.00	24,000.00	11%
Interest-Long Term Debt	42,096.00	46,580.44	54,234.36	66,094.25	57,229.38	57,230.00	47,676.00	2%
Principle-Long Term Debt	51,924.00	51,841.40	57,287.69	100,354.23	108,954.61	108,954.61	110,998.00	114%
Total Fixed Cost	551,714.00	505,950.95	505,840.85	570,913.20	535,758.29	636,778.61	614,091.00	21%
Variable Cost								
Freight		2,127.07	31,100.41	28,451.10	30,999.45	30,000.00	34,500.00	1522%
Equipment Repair	13,300.00	5,182.40	20,142.24	19,447.21	18,800.43	29,950.00	25,000.00	382%
Damage Claims			48.92	1,107.41		5,000.00	5,000.00	
Professional Fees (60%)	22,500.00	32,267.47	11,185.07	12,222.67	8,926.45	15,660.00	12,300.00	-62%
Building Repair & Maintenance	7,900.00	6,094.08	9,515.95	9,817.81	16,880.08	14,000.00	12,500.00	105%
Structural Repair & Maintenance	300.00	1,868.62	33,449.72	86,365.67	33,516.93	56,100.00	61,000.00	3164%
Vehicle/Equipment Lease & Rental	4,500.00	3,203.50	6,563.37	5,174.80	2,112.99	5,450.00		-100%
Goods & Supplies (60%)	35,000.00	32,322.16	34,380.60	37,986.56	34,508.79	35,760.00	36,000.00	11%
Fuel & Oil	2,700.00	15,565.15	24,047.58	20,635.09	13,478.82	20,200.00	19,500.00	25%
Chemicals & Salt	88,000.00	81,338.72	75,155.28	80,893.10	59,596.79	78,000.00	79,000.00	-3%
Natural Gas	18,500.00	23,359.01	27,325.91	24,204.75	29,018.99	24,500.00	36,950.00	58%
Electrical Power	52,000.00	70,396.90	120,308.46	99,473.01	108,406.01	109,000.00	148,035.00	110%
Bad Debt Expense			851.44		1,642.63	5,000.00		
Total Variable Cost	244,700.00	273,725.08	394,074.95	425,779.19	357,888.36	428,620.00	407,985.00	49%
Surplus/Deficit before capital	111,909.00	105,565.24	(108,399.72)	(118,629.92)	(94,095.66)	(195,134.61)	(84,922.00)	20%

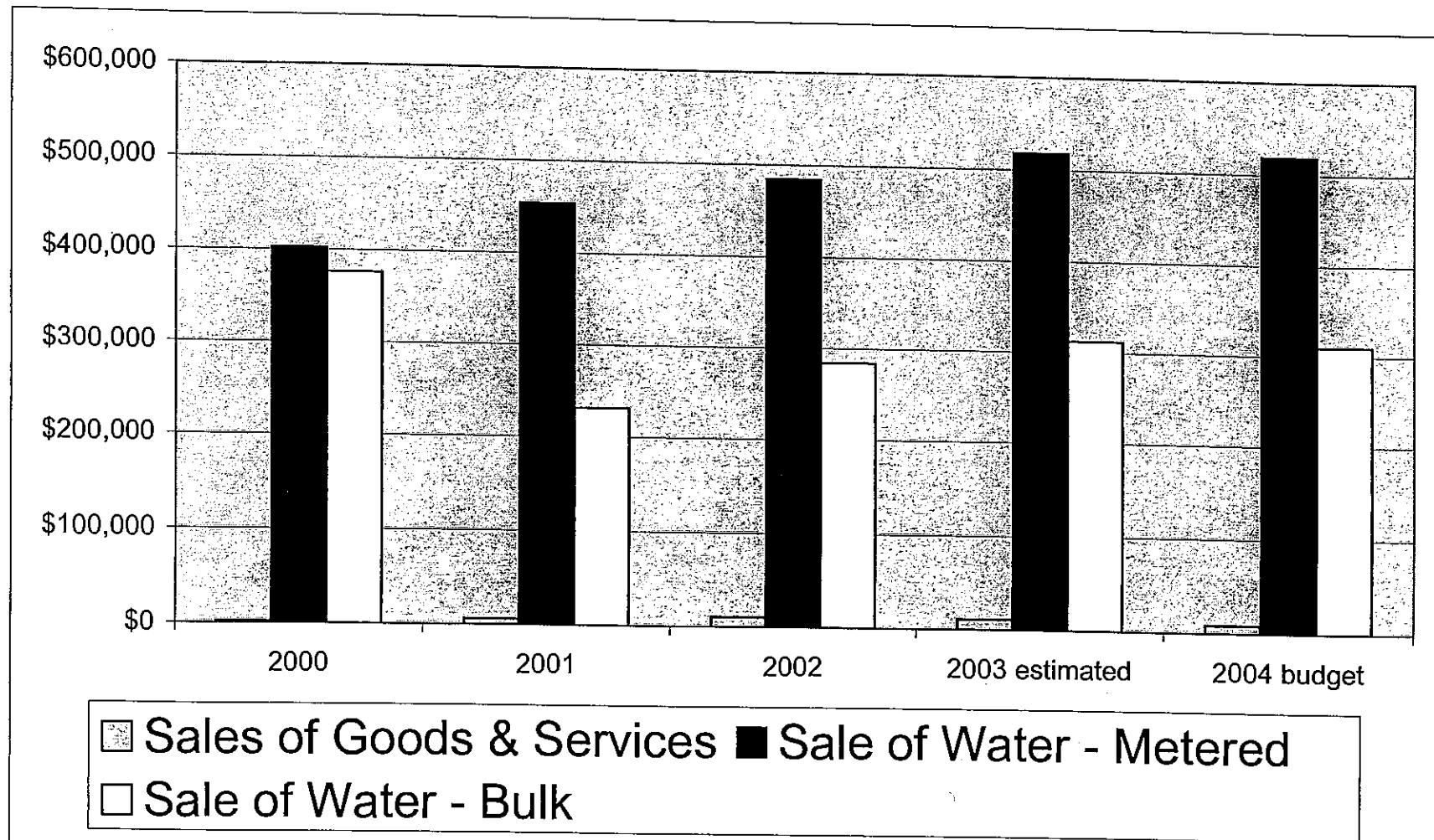
	2000	2000	2001	2002	2003	2003	2004	increase/decrease from 2000 actual to
	Budget	Total	Total	Total	YTD Oct.31	Budget	Budget	2000 actual to
	\$	\$	\$	\$	\$	\$	\$	%
Capital cost funded from operating fund								
Contributed to Capital	229,450.00	198,965.64	70,548.06	90,276.13		15,000.00		
Contributed to Capital Reserve			4,561.00		516,668.00	516,668.00		
Total capital cost	229,450.00	198,965.64	75,109.06	90,276.13	516,668.00	531,668.00	0.00	
TOTAL EXPENDITURES	1,025,864.00	978,641.67	975,024.86	1,086,968.52	1,410,314.65	1,597,066.61	1,022,076.00	4%
SURPLUS/(DEFICIT)	(117,541.00)	(93,400.40)	(183,508.78)	(208,906.05)	(610,763.66)	(726,802.61)	(84,922.00)	-9%

La Crete Water Treatment Plant Interest and Principle - long term debt payment	400,737.80
TOTAL EXPENDITURES including annual debt payment for LC WTP	1,422,813.80
SURPLUS/(DEFICIT)	(485,659.80)

We are estimating that in 2004 we will have to borrow \$3,000,000 for La Crete water treatment plant.
MD's annual payment for LC WTP, if calculated at 5.643% for a period of 10 years, will be \$400,737.80.

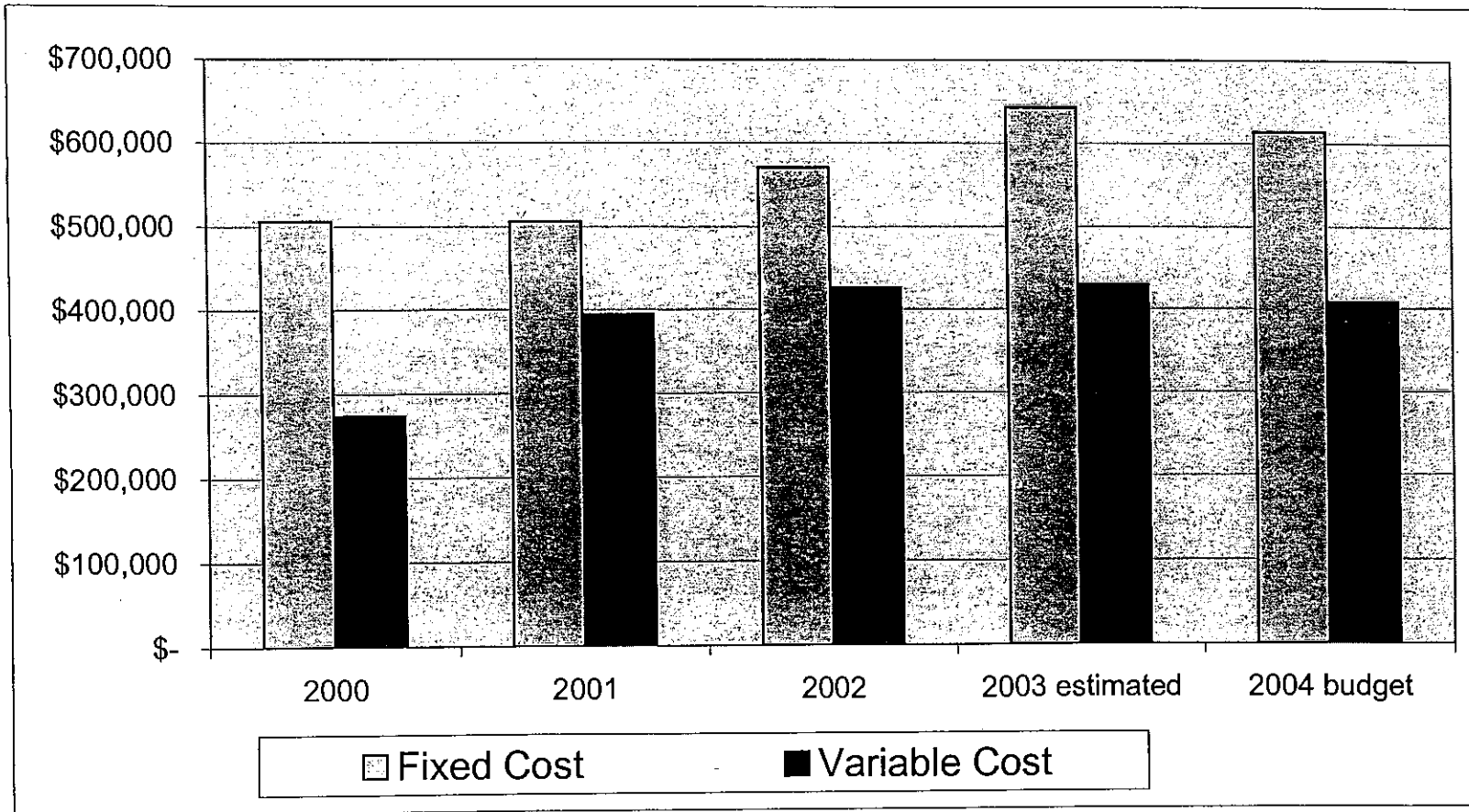
**Municipal District of Mackenzie
Water Revenue History**

Water Sales	2000	2001	2002	2003 estimated	2004 budget	% increase from 2000
Sales of Goods & Services	2,119.78	6,096.23	10,570.87	11,300.00	8,700.00	310%
Sale of Water - Metered	402,300.79	453,374.74	484,641.02	517,473.48	518,700.00	29%
Sale of Water - Bulk	375,994.41	231,341.32	283,803.35	312,293.71	309,600.00	-18%
Total Water Sales	780,414.98	690,812.29	779,015.24	841,067.19	837,000.00	7%



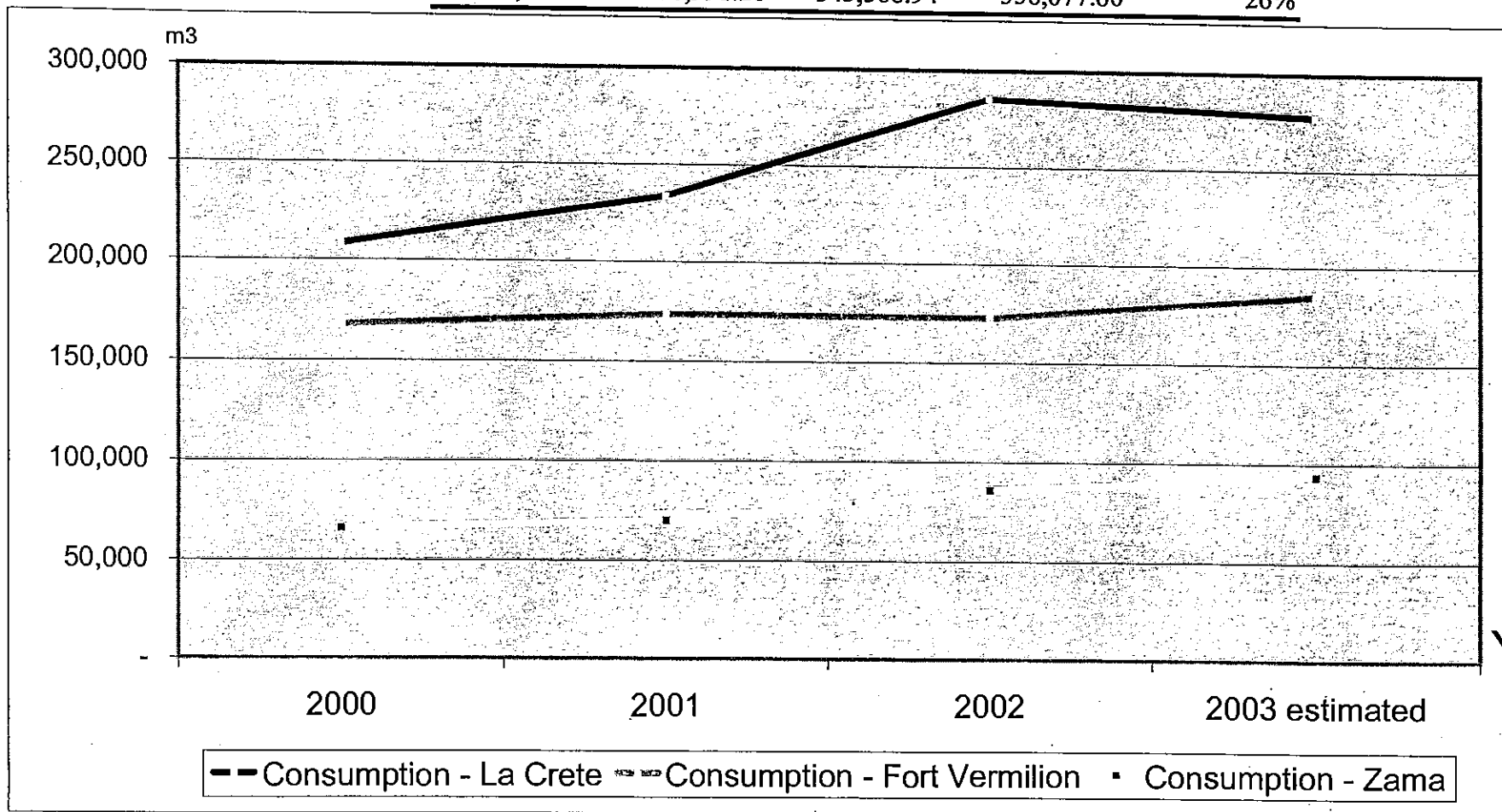
**Municipal District of Mackenzie
Water Distribution Cost**

	<i>2000</i>	<i>2001</i>	<i>2002</i>	<i>2003 estimated</i>	<i>2004 budget</i>	<i>% increase from 2000</i>
Fixed Cost	505,950.95	505,840.85	570,913.20	642,909.95	614,091.00	21%
Variable Cost	273,725.08	394,074.95	425,779.19	429,466.03	407,985.00	49%
	779,676.03	899,915.80	996,692.39	1,072,375.98	1,022,076.00	31%



**Municipal District of Mackenzie
Consumption History**

	<i>2000</i>	<i>2001</i>	<i>2002</i>	<i>2003 estimated</i>	<i>% increase from 2000</i>
Consumption - La Crete	208,043.28	233,770.16	285,250.60	277,578.00	33%
Consumption - Fort Vermilion	167,300.25	173,089.50	172,204.50	184,818.00	10%
Consumption - Zama	66,122.24	70,131.60	86,113.84	93,681.60	42%
	<u>441,465.77</u>	<u>476,991.26</u>	<u>543,568.94</u>	<u>556,077.60</u>	<u>26%</u>



**Municipal District of Mackenzie
2003 Water Consumption Report**

Water Consumption	<i>YTD Total 2003-10-30</i> M3	<i>Estimated 2003 Total</i> M3
<i>La Crete</i>		
Hamlet water -treated	152,597	183,116
Cardlock - raw water metered	4,607	5,528
Cardlock - treated	63,751	76,501
Cardlock - raw water truck fill	10,360	12,432
<i>Total La Crete</i>	<u>231,315</u>	<u>277,578</u>
<i>Fort Vermilion</i>		
Hamlet water -treated	89,554	107,465
Cardlock - treated	1,181	1,417
Cardlock - treated	43,244	51,893
Tallcree - treated	5,631	6,757
Truck fill - raw water	14,405	17,285
<i>Total Fort Vermilion</i>	<u>154,015</u>	<u>184,817</u>
<i>Zama</i>		
Hamlet water -treated	56,317	67,580
Cardlock - treated	21,751	26,101
Truck fill - raw water		
<i>Total Zama</i>	<u>78,068</u>	<u>93,681</u>
Total water consumption M3	<u>463,397</u>	<u>556,076</u>

**MD of Mackenzie
42-Sewer Services**

	2002 YTD	2003 YTD	2003 Budget	2004 Budget
REVENUE				
124-FRONTAGE	69,475	67,648	75,000	76,154
421-SALE OF WATER -METERED	198,026	172,794	199,000	207,800
<hr/>				
TOTAL REVENUE	267,502	240,442	274,000	283,954
<hr/>				
EXPENDITURE				
110-WAGES & SALARIES	132,170	135,063	162,006	131,220
132-BENEFITS	20,208	14,381	25,850	21,260
136-WCB CONTRIBUTIONS	2,736	2,253	2,965	2,726
150-ISOLATION COSTS		1,786	2,880	
217-TELEPHONE	3,078	1,971	3,060	1,450
232-LEGAL			2,000	2,000
233-ENGINEERING CONSULTING		515	11,000	7,000
235-PROFESSIONAL FEES	378	873	3,600	
252-BUILDING REPAIRS & MAINTENANCE	238	170	6,500	2,900
253-EQUIPMENT REPAIR	3,590	4,077	7,100	4,900
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	14,665	14,439	26,000	22,000
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	4,251	1,877	5,400	
272-DAMAGE CLAIMS			5,000	
274-INSURANCE	3,880	5,955	5,240	7,352
511-GOODS AND SUPPLIES	9,227	8,385	9,500	9,000
531-CHEMICALS/SALT	2,657	2,210	5,700	4,200

	2002 YTD	2003 YTD	2003 Budget	2004 Budget
543-NATURAL GAS	2,909	2,834	4,050	5,090
544-ELECTRICAL POWER	11,823	13,609	16,800	17,630
831-INTEREST-LONG TERM DEBT	32,326	35,503	49,900	39,483
832-PRINCIPAL - LONG TERM DEBT	51,402	57,105	92,230	71,108
TOTAL EXPENDITURES	295,539	303,007	446,781	349,319
SURPLUS(DEFICIT)	(28,037)	(62,565)	(172,781)	(65,365)

SEWAGE REVENUE AT PROPOSED 10% RATE INCREASE	259,818.14
FRONTAGE REVENUE	76,154.00
TOTAL REVENUE	335,972.14
TOTAL 2004 budget EXPENDITURE	349,319.00
SURPLUS (DEFICIT)	(13,346.86)

Municipal District of Mackenzie

Water/Sewer Rate Calculation to reach break even point - 2004

	2000 -current rates	2004	2004 with La Crete WTP debt payment
Allocate fixed costs to metered and truck & barrel fill users:			
Total Fixed Cost	\$ 551,714	\$ 614,091	\$ 1,014,829
Less: Frontage Revenue	-	83,800	83,800
Sales of Goods and Services	-	8,700	8,700
Penalties on A/R and utilities	-	16,000	16,000
Provincial Grants	-	354	354
Net Fixed Cost	\$ 551,714	\$ 505,237	\$ 905,975
Consumption - metered, m3 (this was an estimate for 2000 based on 1999 actual)	350,000	364,919	364,919
Consumption - truck & barrel, m3 (this was an estimate for 2000 based on 1999 actual)	120,000	191,159	191,159
Total consumption	470,000	556,078	556,078
Share of Fixed Cost - Metered - Hamlets (Consumption - metered, m3 / Total Consumption, m3) x Net Fixed Cost, \$= 2000: 350,000 m3 / 470,000 m3 x \$551,714	410,851	331,555	594,534
Share of Fixed Cost - Truck & Barrel Fills (Consumption - truck & barrel, m3 / Total Consumption, m3) x Net Fixed Cost, \$= 2000: 120,000 m3 / 470,000 m3 x \$551,714	140,863	173,682	311,440
Variance (Net Fixed Cost less Metered and Truck & Barrel Fill shares of fixed cost)	-	-	-
Variable Cost (see Water Distribution Income Statement)	244,700	407,985	407,985
Calculate rate per m3 to cover variable cost: Applies to both: Hamlet - metered water and Truck & Barrel Fill Variable Cost, \$ / Total Consumption, m3 = 2000: \$244,700 / 470,000 m3	\$ 0.5206	\$ 0.7337	\$ 0.7337
Change in rate per m3 required from 2000 to 2004		40.93%	40.93%

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Municipal District of Mackenzie

Water/Sewer Rate Calculation to reach break even point - 2004

TRUCK & BARREL FILL RATES

Rate per m3 to cover variable cost (as calculated on page 10)	\$	0.5206	\$	0.7337	\$	0.7337
Calculate rate to cover fixed cost:						
Track & Barrel - share of fixed cost, \$ / Truck & Barrel Consumption m3 = 2000: \$140,863 / 120,000 m3	\$	1.1794	\$	0.9086	\$	1.6292
Total TRUCK & BARREL RATE	\$	1.7000	\$	1.6423	\$	2.3629

Percent change required from 2000 to 2004: -3% 44%

SEWER RATE CALCULATION

Sewage rates based on a percentage of water billings:

	2000	2004	2004
Total sewage cost (see Sewer Service Income Statement)	248,726	349,319	349,319
Less: Frontage Revenue	-	76,154	76,154
Net Sewage Cost	<u>248,726</u>	<u>273,165</u>	<u>273,165</u>
Fixed Revenue (meters only-see per meter fixed charge calculation)	\$ 410,913	\$ 331,555	\$ 594,534
Variable Revenue (meters only)			
Consumption - metered, m3 x Rate per m3 to cover variable cost, \$ 2000: 350,000 m3 x \$.5206	\$ 182,223	\$ 267,735	\$ 267,735
Total Metered Revenue	\$ 593,136	\$ 599,290	\$ 862,269
Rate (Net sewage cost / Total metered revenue)	41.9340%	45.5814%	31.6798%

Change in sewer rate required from 2000 to 2004 8.70% -24.45%

Municipal District of Mackenzie
SUMMARY - Water/Sewer Rate Calculations - 2004

RATE CATEGORIES	REQUIRED RATES INCREASES TO REACH BREAK-EVEN POINT INCLUDING COST OF THE BORROWING OF FUNDS FOR LC WTP	Current Rate	Break-even Rate	Proposed Rate at 10% increase for 2004	Break-even Rate including LC WTP
Fixed meter charge - based on meter size	31 % increase in current rate for users with 5/8" meter <i>or 3/4" residential</i>	\$ 16.98	\$ 19.30	\$ 18.678 ^{20.00}	\$ 34.604
	31 % increase in current rate for all other users	\$38.07 to \$4,311.22	\$27.79 to \$3,161.73	No change	\$49.83 to \$5,669.50
Per m3 charge - based on water usage	40.93% increase in per m3 current charges	0.5206	0.7337	0.5727	0.7337
Sewer charge - based on total water charge ✓	24.45% decrease in current sewer services charge	41.93%	45.58%	46.13%	31.68%
Charge for cardlock users - treated water	44% increase in current rate	1.7000	1.6423	No change	2.3629
Charge for cardlock users - raw water	48% increase in current rate	1.1000	1.1000	No change	1.6292

EXAMPLE:

User with 5/8' meter and 20m3 per month consumption - compare current rate to break-even rate (without LC WTP debt):

current pay: \$16.98 (fixed charge)+20 m3 x \$.5206 + ((\$16.98+\$10.42)x 41.93% (sewer rate)) = \$ 38.89
 pay at break-even rates: \$19.30 (fixed charge)+20 m3 x \$.7337 + ((\$19.30+\$14.68)x 45.58% (sewer rate)) = \$ 49.47
 Total increase \$ 10.58
Total increase using break-even rates 27.20%

User with 5/8' meter and 20m3 per month consumption - compare current rate to proposed rate:

current pay: \$16.98 (fixed charge)+20 m3 x \$.5206 + ((\$16.98+\$10.42)x 41.93% (sewer rate)) = \$ 38.89
 pay at proposed rates: \$18.68 (fixed charge)+20 m3 x \$.5727 + ((\$18.68+\$11.46)x 46.13% (sewer rate)) = \$ 44.04
 Total increase \$ 5.15
Total increase using proposed rate 13.25%

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Municipal District of Mackenzie
Per meter fixed charge calculation

Net Fixed Costs:			\$551,714			\$505,237			\$905,975			
Meter Size	Meter Size	Rate Ratio	Current fixed charge calculation from 2000			Break-even fixed charge			Fixed charge including cost of borrowing for LC WTP			
			Number of units 2000	Monthly Charge	Revenue 2000	Number of units 2004	Monthly Charge	Revenue 2004	Number of units 2004	Monthly Charge	Revenue 2004	
		2.00										
** 5/8"	0.63	1.00	943	\$26.44	\$299,195.04	1074	\$19.30	\$248,708	1074	\$34.60	\$445,975	
3/4"	0.75	1.44	28	38.07	12,792.73	31	27.79	10,337.37	31	49.83	18,536.62	
1"	1.00	2.56	18	67.68	14,618.88	20	49.40	11,856.48	20	88.59	21,260.64	
1.5"imperia	1.25	4.00	1	105.74	1,268.88	1	77.19	926.29	1	138.42	1,660.99	
1.5"	1.50	5.76	13	152.27	23,754.12	11	111.15	14,672.39	11	199.32	26,310.04	
2"	2.00	10.24	12	270.70	38,980.80	11	197.61	26,084.25	11	354.34	46,773.40	
3"	3.00	23.04	1	609.08	7,308.96		444.62	-		797.27	-	
4"	4.00	40.96	1	1,082.80	12,993.60	2	790.43	18,970.36	2	1,417.38	34,017.02	
6"	6.00	92.16	0	2,436.31	-		1,778.47	-		3,189.10	-	
8"	8.00	163.84	0	4,331.22	-		3,161.73	-		5,669.50	-	
			* Total Revenue:		\$ 410,913.01	* Total Revenue:		\$ 331,555.24	* Total Revenue:		\$ 594,533.76	
			Percent change from 2000 rate to 2004 break-even rate						-27%			31%

* - Share of Fixed Cost - Metered - Hamlets (see water/sewer rate calculation worksheet, page 10)

** - users with 5/8" meters will have 13.67% increase because according to current bylaw the fixed charge for users with 5/8" is \$16.98

Municipal District of Mackenzie
SURPLUS (DEFICIT) at proposed 10% rate increase calculation

WATER DISTRIBUTION DEPARTMENT

REVENUE

Meter Charge Revenue at proposed 10% increase for 5/8" meters

Meter Size	Meter Size	Rate Ratio	Proposed fixed charge for 2004		
			Number of units 2004	Monthly Charge	Revenue 2004
		2.00			
5/8"	0.63	1.00	1074	\$18.68	\$240,748
3/4"	0.75	1.44	31	38.07	14,162.04
1"	1.00	2.56	20	67.68	16,243.20
1.5"imperial	1.25	4.00	1	105.74	1,268.88
1.5"	1.50	5.76	11	152.27	20,099.64
2"	2.00	10.24	11	270.70	35,732.40
3"	3.00	23.04		609.08	-
4"	4.00	40.96	2	1,082.80	25,987.20
6"	6.00	92.16		2,436.31	-
8"	8.00	163.84		4,331.22	-
Total meter charge revenue:					\$ 354,241.20

Per m3 charge

Metered water sales

metered consumption x proposed rate \$.5727
 364,919 m3 x \$.5727 **\$208,989**

Cardlock and Truck & Barrel Revenue

truck & barrel fill consumption x current rate \$1.70
 191,159 m3 x \$1.70 **\$324,970**

Sale of Goods and Services **\$8,700**

Frontage **\$83,800**

Penalties on A/R and utilities **\$16,000**

Provincial Grant **\$354**

TOTAL REVENUE **\$ 997,055**

TOTAL 2004 budget EXPENDITURE **\$ 1,022,076**

SURPLUS (DEFICIT) **(25,021)**

BYLAW NO. 210/00

SCHEDULE "A"

SCHEDULE OF WATER RATES, PENALTIES, AND FEES AND DEPOSITS

FOR THE HAMLETS OF ZAMA, FORT VERMILION, AND LA CRETE

WATER WORKS SYSTEM

(A) Water System Fixed Rates – Monthly based on meter size

5/8" meter (including all 3/4" residential meters in Zama)

\$16.98 per month commencing after third and final reading

\$18.98 per month commencing Jan 1, 2001

\$20.98 per month commencing Jan 1, 2002

\$22.98 per month commencing Jan 1, 2003

\$24.98 per month commencing Jan 1, 2004

3/4" meter other than residential	\$35.96 per month
1" meter	\$63.94 per month
1 1/4" meter	\$99.90 per month
1 1/2" meter	\$143.86 per month
2" meter	\$255.75 per month
3" meter	\$575.43 per month
4" meter	\$1,022.98 per month
6" meter	\$2,301.71 per month
8" meter	\$4,091.92 per month

(B) Water Consumption Charges

Rate per Cubic Meter	\$0.5489
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BYLAW NO. 349/03

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

A BYLAW RESPECTING THE WATER AND SEWER SYSTEM

WHEREAS Part 3 Division 3 of the Municipal Government Act, Being Chapter M-26.1 of the Revised Statutes of Alberta, 1994, empower municipalities to provide municipal public services, and

WHEREAS the Municipal District of Mackenzie No. 23 Council may pass a bylaw governing the management of the Municipalities water system, sewer system and storm drainage system,

WHEREAS the Municipal District of Mackenzie No. 23 has not increased/amended the water/sewer rates since January 1993, and currently expenses to operate the water and sewer systems exceeds revenues,

NOW THEREFORE the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, enacts as follows:

SHORT TITLE

1. This bylaw may be cited as the "Water and Sewer Bylaw"

DEFINITIONS

2. In this bylaw, unless the context otherwise requires,
 - a) "**Authorized Employee**" is a person appointed by the Municipality's Chief Administrative Officer to act on behalf of the Municipality with regard to the Municipality's water and sewer and storm drainage systems.
 - b) "**CAO**" means the Chief Administrative Officer of the Municipal District of Mackenzie No. 23, a person duly appointed pursuant to the Municipal Government Act and the Municipality's Chief Administrative Officer Bylaw.
 - c) "**Code**" means the Alberta Environmental Protection standards and guidelines for Municipal Waterworks, Wastewater and Storm Drainage systems and/or the Alberta Plumbing Code

- d) **“Commercial”** means a service provided to a commercial establishment owned and operated by a business or individual for profit and service through a meter where the size of the meter is $\frac{3}{4}$ ” to 1 $\frac{1}{2}$ ” inclusive. Commercial includes a plant that is used to produce or manufacture goods or services through some kind of industrial process.
- e) **“Council”** means the Council of the Municipal District of Mackenzie No. 23, elected pursuant to the Local Authorities Election Act, Revised Statutes of Alberta.
- f) **“Consumer”** means a corporation, or person, or contractor, or occupant, or owner requiring the service and who is responsible for the cost of the same, as the context requires.
- g) **“Hamlet(s)”** means the unincorporated communities of Zama, Fort Vermilion, and La Crete as established with designated boundaries and approved by the Municipal District of Mackenzie No. 23.
- h) **“Minimum water and sewer facilities”** means one water closet toilet and one cold water tap connected to the water and sewer mains.
- i) **“Municipality”** means the Municipal District of Mackenzie No. 23.
- j) **“Sewer”** means sanitary sewer system including all mains, treatment and storage facilities in Hamlets within the Municipal District of Mackenzie No. 23.
- k) **“Storm drainage”** means storm drainage system, including ditches, catch basins, underground works, and outflows in Hamlets within the Municipal District of Mackenzie No. 23.
- l) **“Water”** means the Municipal District of Mackenzie No. 23 Waterworks system including all the mains, storage and treatment facilities.

USE AND CONTROL OF THE WATER, SEWER AND DRAINAGE SYSTEM

3. The use and control of all water, sewer and drainage systems belonging to the Municipal District of Mackenzie No. 23, now laid down, constructed, or built subsequent to the passing of this bylaw, shall be in accordance with this bylaw and shall be under the management and control of the Chief Administrative Officer of the Municipal District of Mackenzie No. 23.

4. The following regulations apply to the usage of water and sewer supplied by the Municipal District of Mackenzie No. 23 in the hamlets of Zama, Fort Vermillion, and La Crete as established with designated boundaries and approved by the Municipal District of Mackenzie No. 23.

REQUIREMENT TO CONNECT TO WATER AND SEWER MAINS

5. Each and every dwelling and every occupied building situated on land abutting the water and/or sewer mains of the Hamlet, shall be connected with connections approved by the Municipal District of Mackenzie No. 23 to the said water and/or sewer mains and shall be serviced with at least the minimum water and sewer facilities.
6. No development other than that specified in Section 3.2 of Bylaw 181/99 (Land Use Bylaw) shall be undertaken within the Municipal District of Mackenzie, unless an application for it has been approved by the Development Officer and a Development Permit has been issued. Permit applications shall be supplemented by any plans, specifications or other information considered necessary by the Development Officer.
7. The owner/occupant shall connect to the water and/or sewer main within twelve (12) months once the residence is within 30 meters of the public services. The Municipal District of Mackenzie No. 23 may designate an individual firm to enter on the land, building, erection, or structure to install water/sewer services and charge the cost thereof against the land, building, erection or structure in question, in the same manner as taxes and with the same priority as to lien and to payment thereof, as in the case of ordinary Municipal taxes. All Hamlet Residential development must connect to municipal services with the exception of Hamlet Country Residential development.
8. At such time as the Development Permit has been approved, the owner shall complete an application for water and sewer installation form and forward the same to the nearest Municipal District office where the development is to take place. Once application has been received the Utilities Officer shall provide the water and or sewer service. All costs pertaining to the construction and supplies used for the water/sewer service shall be charged back to the property owner.
9. All construction/installations of water/sewer services from water/sewer mains to property line shall cease on October 15 of each calendar year and commence again on April 15 of each calendar year.

10. Provisions of interceptors:

- a) (1) Grease, oil and sand interceptors shall be provided on private property by the owner for all garages/shops with floor drains, gasoline service stations and vehicle and equipment washing establishments. Restaurants, also, shall provide grease traps.
- b) All interceptors shall be:
 - (1) of a type and capacity approved and certified under the Plumbing Code,
 - (2) located to be readily and easily accessible for cleaning and inspection,
and,
 - (3) maintained by the owner or occupier at his/her expense.

- 11. Catch basins shall be maintained on private property by the owner/occupant at his/her expense.
- 12. No person shall connect, lay or cause to be laid, or attach any pipe, or main, wire, rod, drain or outlet of any kind, without the consent of the Municipal District of Mackenzie No. 23.
- 13. No person shall discharge into the sewer system any commercial or industrial waste of such nature as may, in the opinion of the Utilities Officer or his/her agent, prevent or impair the efficient operation of the sewer system or any part thereof.
- 14. No person shall do any work upon or interfere in any way with the water or sewer system unless specifically authorized to do so by the Utilities Officer or his/her agent.
- 15. The owner of any building connected to the water and/or sewer system shall, at all reasonable times, allow or permit the Utilities Officer or his/her agent to enter into and upon the premises for the purpose of inspecting connections, drains, and any other apparatus used in connection with the water and sewer system.
- 16. The owner/occupant shall, at his/her own expense, maintain the water and sewer service lines from his/her property line to the building.

TAPPING WATER AND SEWER MAINS

17. No persons except authorized employees of the Municipality, or persons duly authorized by the Municipality, shall make any connection or communication whatsoever with any of the public pipes or mains in the public thoroughfares of the Municipality.
18. All water service pipes laid in private property, between the property line and the water meter, shall be of a material that meets the plumbing code. No connection may be made to the water service pipe between the property line and the water meter, unless such connection is metered and is approved by the Chief Administrative Officer or designate.
19. All sewer service pipes laid in private property, between the property line and the interior of the building, shall be of a material to meet the Plumbing Code.
20. Unless otherwise approved in writing by a certified engineer, all new sewer connections shall have a back flow prevention device installed, and such device must meet the Plumbing Code and may be inspected by a Utilities Officer.
21. A separate and independent water and sewer service shall be provided to every lot, unless otherwise required or approved in writing by the Chief Administrative Officer.
22. All tapping and backfilling shall be done to meet the Plumbing Code and at the cost of the developer.

INSPECTIONS

23. The Municipality is responsible for the inspection of all service connections, including the type of materials used.
24. All connections shall be inspected and approved by an authorized employee prior to back fill. However, any damage during backfilling shall be the responsibility of the landowner.
25. If any connections to the Municipality's water and sewer system are covered or concealed before it is inspected, or tested, it shall be uncovered if the authorized employee so directs.
26. A minimum of two (2) working days notice is required for all inspections. If the inspection is an urgent situation requiring a response in less then the

required two (2) working days, and the Municipality agrees to respond in less than two (2) working days, the cost of responding to such a request may be billed at a rate in accordance with fee Schedule "A", in addition to normal fees to the person, corporation, or other such entities to whom the water and sewer charges are being billed, have been billed or will be billed.

WATER METERS

27. Each and every water service attached to the water system shall be metered and the water consumed, as indicated by the meter, shall be paid for in accordance with Schedule "A".
28. All water meters shall be supplied and installed by the Municipal District of Mackenzie No. 23 at the expense of the Municipality. All water meter installations shall be carried out by qualified personnel and each installation shall be subjected to an inspection by a person authorized or employed by the Municipal District of Mackenzie No. 23.
29. All meters, are and shall remain the property of the Municipal District of Mackenzie No. 23 and as such shall be moved, changed, repaired, etc. by authorized employees only and at the discretion of the Municipality.
30. All water meters and remote readers must be installed in an approved location set by the developer and the Utilities Officer and be readily accessible to authorized persons for the purpose of reading, inspecting or changing same.
31. The consumer shall give access to an authorized person or persons who may be under contract to the Municipal District of Mackenzie No. 23 to a meter for the purpose of reading, inspecting, or changing same, and shall be responsible to keep said meter free from damage. The consumer may be liable for any damage which occurs to the meter.
32. The consumer must report to the Municipal District of Mackenzie No. 23 any damage caused to their meter within one regular working day upon discovering the damage.
33. An authorized employee may undertake such repairs/replacements and charge all costs to the account of the consumer.
34. All shut-off valves and meters must be left accessible for inspections, repair, removal, maintenance, reading, and testing, at all reasonable times.

35. Repairs necessitated to meters through normal operation and wear and tear will be repaired by the municipality, and will be considered as an operating expense and as such, charged to the water department.
36. No meter by-pass line shall be installed without having obtained prior written approval by the Chief Administrative Officer or designate.
37. All meters and meter installations shall be sealed by the Municipality. Where a by-pass line and valve are installed around the meter, this valve shall also be sealed in a closed position. These sealing devices will be installed by authorized employees only and are not to be broken, except in the case of emergency when the seal on a by-pass valve may be broken. The breaking of any seals whether by accident or emergency shall be reported immediately to the Municipality.
38. No person shall:
 - i) interfere with the seals or tamper with any meter.
 - ii) tamper with any remote water meter reader or connection thereto.
 - iii) willfully, and without authority, hinder, interrupt, or cut off the supply of water.
39. Any damage caused to meters and/or remote water meter readers through abuse, tampering, freezing or hot water shall be considered the responsibility of the consumer. Damage to the remote water meter reader will be repaired or replaced with all costs being assigned to the account of the customer.
40. Should any person claim a meter is not working properly and is over reading, said person shall pay a fee to the Municipal District of Mackenzie No. 23 the sum set out in Schedule "A". The meter will then be removed from service and given a proper bench test. Should the said meter be found to over read by more than 3%, the said person shall be refunded their fee. Any meter which meets the requirements previously stated shall be considered adequate and the person shall forfeit the said fee to the Municipal District of Mackenzie No. 23 to cover costs of removal and test of the said meter. All conveniences during business hours shall be afforded the said person to witness meter tests.
41. The size of all meters installed shall be determined by the Municipal District of Mackenzie No. 23 and will not necessarily conform to the size of service pipe installed in the building but will, however, be based on the estimated rate of consumption.

42. Should a meter cease to operate between reading periods; billing of the account will be done on an estimated consumption for the period. This estimate will be based on previously obtained consumption figures.

FIRE HYDRANTS AND VALVES

43. Except as hereinafter provided, no persons other than authorized persons set out by the Municipal District of Mackenzie No. 23 shall open, close, operate, or interfere with any valve, hydrant or fire plug, or draw water there from.
44. The Chief of a Rural Fire Protection Association or a Voluntary Fire Brigade, his assistants and officers, are authorized to use the hydrants or plugs for the purpose of extinguishing fires, for making trail of hose pipe or for fire protection, but all such uses shall be under the direction and supervision of the said Chief or his/her duly authorized assistants and in no event shall an inexperienced or incompetent person be permitted to manipulate or control in any way any hydrant or plug. No person shall in any matter obstruct the free access to any hydrant or valve or curb stop. No vehicle, building, rubbish or any other matter which could cause obstruction shall be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within twenty (20) feet of the hydrant in the direction parallel with the said property line.

RATIONING OF WATER

45. The Chief Administrative Officer of the Municipal District of Mackenzie No. 23 may order water rationing as and when needed.

DAMAGED CURB STOPS

46. The property owner may be held responsible for any damages incurred by the owner on the curb stop which services the property owner. The Municipal District of Mackenzie No. 23 may designate an individual firm to repair damages of said curb stop, and charge the cost of such repairs to the property owner.

CONNECTION OR DISCONNECTION OF SERVICES

47. A minimum of two (2) working days shall be required for connection or disconnection of services. If service is required within the two (2) working days a fee for service will be charged in accordance with Schedule "A".
48. After any construction, reconstruction, alteration, change or the completion of any work requiring a permit, **WATER SHALL NOT BE TURNED ON** to any building or premises until the work has been done to the satisfaction of an authorized person.
49. Water shall be turned on or off at the curb stop **ONLY** by an authorized person.
50. The Municipality shall not be held responsible for damages caused within a residence or other building as a result of turning water on or off at a curb stop.

ADMINISTRATION OF WATER AND SEWER COSTS

51. Water and sewer service charges or rates shall be levied and collected monthly from all persons, corporations, or other such entities connected to and utilizing the Hamlets of Zama, Fort Vermilion, and La Crete water and sewer system in accordance with Schedule "A".
52. Water accounts shall be payable to Municipal District of Mackenzie No. 23 at the Zama, Fort Vermilion, High Level, or La Crete office, or such other places as designated by Council.
53. The Chief Administrative Officer or designate may shut off or discontinue water service for non-payment of account or failure to make application for water/sewer connection. Fee to reconnect such service as per Schedule "A".
54. Any charges for damage or rates, penalties and/or fees levied, shall be subject to court action if the occupant is a person other than the owner of the property; or in the case of the owner of the property to the same penalties and is collectable by the same procedure as taxes levied by the Municipal District of Mackenzie No. 23.
55. Failure of the consumer, being charged for water service, to receive a statement of account shall in no way affect the liability of such consumer to pay such levies and charges.

56. Upon closure of an account where the consumer is the owner of a mobile home, and is removing such mobile home from the lot on which it was situated, must return the water meter to the Municipal District of Mackenzie No. 23 office. The Municipal District of Mackenzie No. 23 will refund money to the consumer as per Schedule "A" within forty (40) days upon return of the water meter, providing the meter is returned in good condition.

DISPOSAL OF WATER

57. No person being an owner, occupier, or tenant of any house, building or other premises which are supplied with water from the water system shall vend, sell, or dispose of water therefrom, or give away, or permit the same to be taken or carried away, or use, or supply it to the use or benefit of others, or to any use other than his/her own use and benefit, or shall increase the supply of water beyond that fixed by the rating of the premises, or shall wrongfully, negligently, or improperly waste any water, unless prior written approval has been received by the Chief Administrative Officer or designate.

WELLS AND OTHER SOURCES OF SUPPLY OF WATER

58. No wells or other source of supply of water except the Hamlets of the Municipal District of Mackenzie No. 23 water system shall be used in the Municipality without prior written permission having been obtained by the Chief Administrative Officer or designate.
59. Any such permission may be withdrawn by order of the Chief Administrative Officer or designate at any time, without notice, and no person shall use a well or other source of supply of water after a permit for use of the same has been withdrawn.

USE AND PROTECTION OF SEWER SYSTEM

60. No person shall throw, deposit or leave in or upon any Hamlet sewer or storm drainage, or any trap, basin, grating, or other appurtenance of any Hamlet sewer, any butchers' offal, garbage, litter, manure, rubbish, sweepings, sticks, stones, bricks, feathers, tar, earth, gravel, dirt, mud, hay, straw, twigs, leaves, papers, glass, rags, cinders, ashes, any inflammable, hydrocarbon or explosive material, or refuse matter of any kind, except feces, urine, the necessary closet paper, waste water, slops properly discharged through the Hamlet sanitary sewer.

61. No person shall permit to be discharged into any sewer, any liquid or liquids which would prejudicially effect the sewers or the disposal of the sewage, or any matter of substance by which the free flow of the sewage may be interfered with, or any chemical refuse, or other trade waste, or any waste stream, condensing water, or other liquids of a higher temperature than sixty-five (65) degrees Celsius.
62. No person shall make or cause to be made any connection with any Hamlet sewer, house drain, or appurtenance thereof for the purpose of conveying, or which may convey, into the same any roof drainage, weeping tile, cistern or tank overflow, condensing or cooling water, or discharge the contents of any privy vault, manure pit or cesspool, directly or indirectly, into any Hamlets sewer or house drain connected therewith without the written permission of the Chief Administrative Officer or designate.
63. No person shall turn, lift, remove, or tamper with the cover of any manhole ventilator or other appurtenance of any Hamlet sewer, except duly authorized employees of the Municipality.
64. No person shall cut, break, pierce, or tap any Hamlet sewer or appurtenance thereof, or induce any pipe, tube, trough, or conduit into any Hamlets sewer, unless so authorized by an authorized employee of the Municipality.
65. No person shall interfere with the free discharge of any Hamlet sewer, or part thereof, or do any act or thing which may impede, obstruct the flow, or clog up any Hamlet sewer or appurtenance thereof.
66. Authorized employees of the Municipal District of Mackenzie No. 23 shall have the right at all reasonable times to enter houses or places which have been connected with the Hamlet sewers, and facilities must be given him to ascertain whether or not any improper material or liquid is being discharged into the sewer, and he/she shall have the power to stop or prevent from discharging into the sewer system any private sewer or drain through which substances are discharged which are liable to injure the sewers or obstruct the flow of sewage.

USE AND PROTECTION OF THE STORM DRAINAGE SYSTEM

67. No person shall throw, deposit or leave in or upon any Hamlet storm drainage system, or any trap, basin, grating, or other appurtenance of the Hamlet drainage system, any butchers' offal, garbage litter, manure, rubbish, sweepings, sticks, stones, bricks, feathers, tar, earth, gravel, dirt,

mud, hay, straw, twigs, leaves, papers, glass, rags, cinders, ashes, any inflammable or explosive material, feces, urine, closet paper, waste water, slops, or any other liquid or chemical or refuse matter of any kind.

CONTRAVENTION

68. A person who contravenes a provision of this Bylaw is guilty of an offence and liable on summary conviction to the penalty as prescribed in Schedule "B" of this Bylaw or, on summary conviction to a fine not less than twenty (\$20.00) and not more than five thousand (\$5,000.00), and in the event of a failure to pay the fine to imprisonment for a period not exceeding six (6) months.
69. Violation tickets shall be issued in accordance with the Provincial Offences Procedure Act.

RESCINDING OF FORMER BYLAWS

70. This Bylaw rescinds Bylaw No. 210/00.

DATE OF COMMENCEMENT

71. This Bylaw shall take effect on the date of the third and final reading thereof.

First Reading given on the 11th day of March, 2003.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"B. Spurgeon" (Signed)
Barb Spurgeon, Executive Assistant

Second Reading given on the 11th day of March, 2003.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"B. Spurgeon" (Signed)
Barb Spurgeon, Executive Assistant

Third Reading and Assent given on the 11th day of March, 2003.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"B. Spurgeon" (Signed)
Barb Spurgeon, Executive Assistant

BYLAW NO. 349/03

SCHEDULE "A"

SCHEDULE OF WATER RATES, PENALTIES, AND FEES AND DEPOSITS

FOR THE HAMLETS OF ZAMA, FORT VERMILION, AND LA CRETE

WATER WORKS SYSTEM

(A) Water System Fixed Rates – Monthly based on meter size

5/8" meter (including all 3/4" residential meters in Zama)	\$16.98 per month
3/4" meter other than residential	\$38.07 per month
1" meter	\$67.67 per month
1 1/4" meter	\$105.75 per month
1 1/2" meter	\$152.27 per month
2" meter	\$270.69 per month
3" meter	\$609.06 per month
4" meter	\$1,082.78 per month
6" meter	\$2,436.25 per month
8" meter	\$4,331.10 per month

(B) Water Consumption Charges

Rate per Cubic Meter	\$0.5206
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(C) Water Rates –Treated - Bulk

Rate for barrel and truck fills	\$1.70 / cubic meter \$0.77 / 100 Imp. gallons
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(D) Water Rates – Raw

Rate for raw water	\$1.10 / cubic meter
	\$0.50 / 100 Imp. gallons

(E) Sewer Rates – Monthly

Shall be applied at 41.94% of the total water fixed and consumption amount.

(F) Fees and Deposits

- (i) Application fee for new service - \$20.00
- (ii) Transfer from one service to another - \$20.00
- (iii) a) Reconnection of service due to non-payment of account in accordance with Section 53 - \$50.00
b) Fee for service required to connect or disconnect water upon the request of the customer within the two (2) working days requirement in accordance with Section 47 - \$20.00
- (iv) Fee for inspection of water connection within the required two (2) day notification in accordance with Section 25 - \$20.00
- (v) Deposit for cardlock - \$20.00
- (vi) Deposit for keylock - \$20.00
- (vii) If the occupant to whom the public utility is supplied is a person other than the owner or purchaser of the building or lot, or is the owner of a mobile home, he shall be required to pay to the Municipal District of Mackenzie No. 23 a fee of \$150.00.
- (viii) Upon the return of a water meter from the person in accordance with Section 56 due to the closure of an account, the Municipal District of Mackenzie No. 23 will refund \$100.00 to that person. The remaining \$50.00 shall be used as a service charge by the Municipal District of Mackenzie No. 23 to ensure that the water meter is functioning properly.
- (ix) A \$50.00 fee for water meter testing in accordance with Section 40.

- (x) Deposits may be transferable from one service to another by the same consumer.
- (xi) The fee shall be retained by Municipal District of Mackenzie No. 23 and applied against any outstanding balance upon disconnection of the service. In the event there is no outstanding balance or service charges remaining on the account upon disconnection of the service, the Municipal District of Mackenzie No. 23 shall refund money to the customer within forty (40) days.
- (xii) In any case money deposited with Municipal District of Mackenzie No. 23 as a guarantee deposit remains unclaimed for a period of five years after the account of the consumer so depositing has been discontinued, the amount of the deposit shall be transferred to the general revenue account of the Municipal District of Mackenzie No. 23
- (xiii) The Municipal District of Mackenzie No. 23 remains liable to repay the amount of the deposit to the person lawfully entitled thereto for a period of ten years next following the discontinuance of the account but after the ten year period the deposit becomes the absolute property of Municipal District of Mackenzie No. 23 free from any claim in respect thereof.
- (xiv) \$30.00 per hour fee per utilities officer for services required to construct, repair, or service where the responsibility for required work was born by the developer, consumer or corporation.

BYLAW NO. 349/03

SCHEDULE "B"

SCHEDULE OF FINES

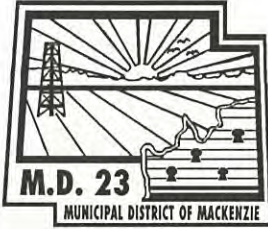
FOR THE HAMLETS OF FORT VERMILION, LA CRETE AND ZAMA

WATER WORKS SYSTEM

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out opposite the section number:

SECTION	DESCRIPTION	PENALTY
5	Failing to connect to water and sewer facilities	\$2,500.00
7	Failing to connect to public service(s)	\$ 100.00
8	Failing to obtain permits	\$ 50.00
10a	Failing to provide grease, oil, sand traps	\$1,000.00
11	Failing to maintain catch basin	\$ 75.00
12	Failing to receive consent from M.D. #23	\$ 250.00
13	Discharging waste that impairs efficient operation of system	\$2,500.00
14	Interfering with water or sewer system	\$2,500.00
15	Failing to allow M.D. staff or agent to enter premises	\$ 250.00
16	Failing to maintain water or sewer system	\$ 100.00
17	Unauthorized connection or communication to pipes or mains	\$1,000.00
18	Failure to use proper material	\$ 250.00
18	Connection made between property line and meter without approval	\$ 250.00
19	Failure to use proper material	\$ 250.00
20	Failing to install backflow preventer	\$ 150.00
22	Failure to execute proper tapping or backfilling	\$ 250.00
24	Covering a water or sewer system prior to inspection	\$ 250.00
25	Failing to uncover a water or sewer system at the request of an authorized employee after it has been covered	\$ 500.00
29	Taking water meter without returning it to the municipality	\$ 150.00
31	Refusing to allow access	\$ 250.00
31	Damage to water meter	\$ 50.00
32	Failing to report damage to water meter	\$ 20.00
34	Failure to leave shut-off valve and or water meter accessible	\$ 100.00
36	Installing water meter by-pass without authorization	\$ 500.00
37	Failing to report broken seal to municipality	\$ 20.00
38i	Interfere with seals or tamper with meter	\$ 500.00
38ii	Tamper with remote reader or connection	\$ 500.00
38iii	Interrupt, hinder, or cut off supply of water	\$ 500.00
43	Interfering with valve, hydrant, or fire plug, or draw water from	\$ 500.00
44	Vehicle, building, rubbish, or other matter within twenty (20) feet of a hydrant	\$ 100.00

49	Illegal operation of curb stop valve	\$ 250.00
56	Failure to return water meter	\$ 150.00
57	Illegal disposal of water	\$1,500.00
58	Well or other source of water supply	\$ 150.00
60	Illegal disposal in sewer or storm drainage system	\$2,500.00
61	Illegal disposal in sewer system	\$2,500.00
62	Illegal connection to sewer drain house	\$ 500.00
63	Tampering with manhole cover	\$ 100.00
64	Cut, break, pierce, or tap in sewer system or appurtenance	\$1,500.00
65	Interfering with free sewer discharge flow	\$1,500.00
66	Failure to allow M.D. staff onto property for the inspection of sewerage drainage	\$ 250.00
67	Illegal disposal into storm drainage system	\$2,500.00



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	January 13, 2004
Originated By:	Barbara Spurgeon, Executive Assistant
Title:	Edmonton City Center Airport
Agenda Item No:	12c)

BACKGROUND / PROPOSAL:

Many organizations have been lobbying the government to ensure that flight services to the Edmonton City Center Airport are not reduced, and that the airport remains open to scheduled aircraft.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Town of High Level passed the attached resolution at their December 15, 2003 Council Meeting, and are asking for Council's support on the issue.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

Resolution:

Resolution to operate 19 Passenger planes to Edmonton City Center Airport

WHEREAS the government of Alberta's primary strategies in achieving early access to health care is to establish the most up-to-date and specialized facilities in major centers like Edmonton and Calgary to serve all Albertans; and

WHEREAS the great majority of Albertans are living less than two hours of so from these centers; and

Review:

Dept.

C.A.O.

WHEREAS flying into the Edmonton City Center Airport allows less than two hour access from places like High Level to these important health care facilities, especially for those needing to see specialists or access such specialized care on outpatient bases; and for those visiting sick loved ones, and wishing to return home the same day; and

WHEREAS older people and those with children need washrooms in order to travel by air; and

WHEREAS the smallest aircraft with washrooms are 19 seat aircraft, which are also the most economically viable means of air transportation in the north when allowed to operate at full capacity; and

WHEREAS landing at the Edmonton International Airport adds unreasonable time and expense to access important health facilities for northerners; and

WHEREAS the extra expense at the time may cause people needing these specialized care services to wait until their ailment becomes an emergency;

NOW THEREFORE BE IN RESOLVED that the Council of the Municipal District of Mackenzie strongly urges the Alberta Government to use their authority to declare that 19 seat aircraft, carrying 19 passengers, landing at the Edmonton City Center Airport from Northern regions of Alberta is necessary to guarantee the universality of our health system.

Review:

Dept.

C.A.O.



TOWN OF
HIGH LEVEL

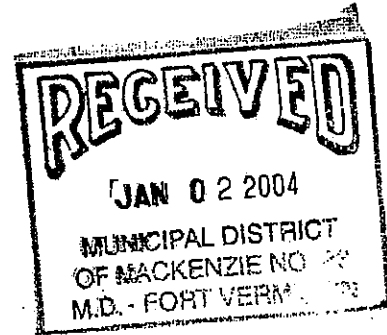
Town of High Level
9813 - 102nd Street
High Level, AB T0H 1Z0
Canada

Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

OFFICE OF THE MAYOR

December 19, 2003

William Neufeld
Reeve
Municipal District of MacKenzie No. 23
Box 640
Fort Vermilion AB
T0H1N0



Dear Mr. Neufeld:

RE EDMONTON CITY CENTRE AIRPORT

The Town of High Level has been actively involved in the current debate regarding the Edmonton Airport Authority's decision to stop scheduled aircraft as of January 1, 2005. Other proposed restrictions have also been discussed in the press and at various meetings over the past few months as most of you are aware.

Therefore our Council passed the attached resolution, and is requesting your support. The economic impact on our non-business travelers is significant, and we suspect this is true of residents from other municipalities in a similar position to ourselves.

We would appreciate your consideration of this request, and ask that you send letters to the Premier, the Minister of Economic Development, the Minister of Aboriginal and Northern Development, and the Minister of Municipal Affairs.

Yours truly,

Mike Mihaly
Mayor

RESOLUTION

Resolution to operate 19 passengers planes to Edmonton City Centre Airport
(Passed by the Town of High Level Council on December 15, 2003)

WHEREAS the Government of Alberta's primary strategies in achieving early access to health care is to establish the most up-to-date and specialized facilities in major centres like Edmonton and Calgary to serve all Albertans; and

WHEREAS the great majority of Albertans are living less than two hours or so from these centres; and

WHEREAS flying into the Edmonton City Centre Airport allows less than two hour access from places like High Level to these important health care facilities, especially for those needing to see specialists or access such specialized care on outpatient bases; and for those visiting sick loved ones, and wishing to return home the same day; and

WHEREAS older people and those with children need washrooms in order to travel by air; and

WHEREAS the smallest aircraft with washrooms are 19 seat aircraft, which are also the most economically viable means of air transportation in the north when allowed to operate at full capacity; and

WHEREAS landing at the Edmonton International Airport adds unreasonable time and expense to access important health facilities for northerners; and

WHEREAS the extra expense and the time may cause people needing these specialized care services to wait until their ailment becomes an emergency;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of High Level strongly urges the Alberta government to use their authority to declare that 19 seat aircraft, carrying 19 passengers, landing at the Edmonton City Centre Airport from Northern regions of Alberta is necessary to guarantee the universality of our health system.



Mayor Mike Mihaly



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	Assessment Review Board
Agenda Item No:	12d)

BACKGROUND / PROPOSAL:

The Assessment Review Board appointed by Council has a vacancy for an alternate member at large.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is a letter from Brad Tourangeau indicating his interest in this position.

I have also received a phone call from Les Coulthard who would like to be considered for this position.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That _____ be appointed to the Assessment Review Board as the alternate member at large.

Review:

Dept.

C.A.O.

Dec 22/03

Barbara Spurgeon,

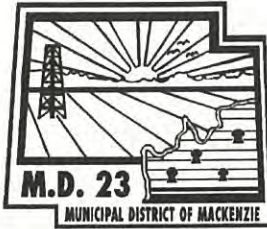
I'm writing in regards to the application for appointments to the assessment review board. I have been employed with MD 23 for just over 12 years and have gained experience in assessing properties during that time. Most assessments I've dealt with would be drainage, services to and from property and proper building setbacks.

I lack in building assessments but did gain experience in building codes with a previous employer with whom I framed houses and a couple strip malls in and around the Edmonton area.

Thank You 

Brad Tourangeau
Box 464
Fort Vermilion AB
T0H 1N0
780 927 4323
cell 926 7635

P.S. My work resumé may be obtained at the MD office in Ft. Vermilion.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	Water Front Cottage Development Proposal
Agenda Item No:	12e)

BACKGROUND / PROPOSAL:

Council has been active in lobbying the provincial government to approve water front cottage development for the Municipal District of Mackenzie.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Tom Baldwin has offered to facilitate a joint meeting between the Municipal District of Mackenzie, Town of High Level and the Town of Rainbow Lake to prepare a detailed proposal and would include a detailed proposal for the Minister of Sustainable Resources.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That Tom Baldwin be invited to facilitate the joint meetings on water front cottage development.

Review:

Dept.

C.A.O.

Northern Development Branch
206, Provincial Building
9621 - 96 Avenue
Postal Bag 900-14
Peace River, Alberta
Canada T8S 1T4
Telephone 780/624-6274
Fax 780/624-6184

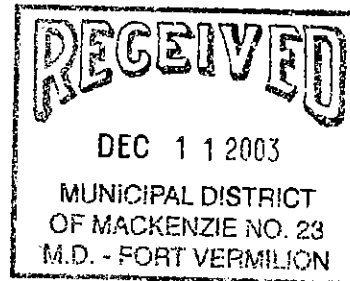
Lac La Biche Office
PO Box 1650
Lac La Biche, Alberta
Canada T0A 2C0
Telephone 780/623-6982
Fax 780/623-6984
nadc.council@gov.ab.ca
www.gov.ab.ca/nadc/

December 9, 2003

Iris Kurash,
Mayor,
Town of Rainbow Lake,
P.O. Box 149,
RAINBOW LAKE, Alberta,
T0H 2Y0

✓ Bill Neufeld,
Reeve,
Municipal District of Mackenzie,
P.O. Box 640,
FORT VERMILION, Alberta,
T0H 1N0

Mike Mihaly,
Mayor,
Town of High Level,
9813 - 102 Street,
HIGH LEVEL, Alberta,
T0H 1Z0



Dear Reeve Neufeld, Mayor Kurash and Mayor Mihaly:

RE: Water Front Cottage Development Proposal

The purpose of this letter is to follow-up on the recent letter you would have received from the Honourable Mike Cardinal, Minister of Sustainable Resource Development, in response to your comments regarding water front cottage development. In his letter to you, Minister Cardinal made reference to the possible role that the Northern Alberta Development Council could play with the advancement of your proposal.

It was suggested that a detailed proposal be prepared regarding water front cottage development in the area covered by the Municipal District of Mackenzie and both Towns. The proposal would provide a basis on which the three municipal councils and the Northern Alberta Development Council could prepare a recommendation to the Minister of Sustainable Resource Development.

The Northern Alberta Development Council would like to suggest a meeting to review this proposal. Participants in the meeting could include yourselves, your Chief Administrative Officers and representatives of the Council. The meeting would provide the Council with a chance to be updated on the work completed to date, as well as look at what future actions could be considered. The meeting could be held at a convenient time for all of you.

..... /2

**Reeve Bill Neufeld,
Municipal District of Mackenzie,**

**Mayor Iris Kurash,
Town of Rainbow Lake,**

**Mayor Mike Mihaly,
Town of High Level,
Page Two,
December 9, 2003**

The Northern Alberta Development Council looks forward to meeting with you to discuss your proposal for water front cottage development. If you have any questions or if you require any additional information regarding these matters, please do not hesitate to contact me.

In closing, please accept my best wishes to you, your families and colleagues for a Merry Christmas and a Happy New Year!

Yours very truly,

A handwritten signature in black ink, appearing to read 'Tom Baldwin', is written over a circular stamp. The stamp contains the text 'Tom Baldwin, Executive Director, NORTHERN ALBERTA DEVELOPMENT COUNCIL'.

Tom Baldwin,
Executive Director,
NORTHERN ALBERTA DEVELOPMENT COUNCIL

cc. Gary Friedel,
Chair, Northern Alberta Development Council,
MLA for Peace River

The Honourable Mike Cardinal,
Minister of Sustainable Resource Development

TB/



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	Joint Meeting of Northern Alberta Mayor's Caucus and Reeves
Agenda Item No:	12f)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The 60 member Northern Alberta Mayors' Caucus has invited the Reeves of the northern municipalities to attend a joint meeting June 18, 2004 in Edmonton.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

Option 1

That Reeve Neufeld be authorized to attend the Joint Northern Alberta Mayors' Caucus and Reeves being held June 18, 2004 in Edmonton.

Option 2

That correspondence from Mayor Bill Smith be received as information.

Review:

Dept.

C.A.O.



MAYOR BILL SMITH
CITY OF EDMONTON

2nd FLOOR, CITY HALL
1 SIR WINSTON CHURCHILL SQUARE
EDMONTON, ALBERTA, CANADA T5J 2R7
PHONE (780) 496-8100
FAX (780) 496-8292
EMAIL bill.smith@edmonton.ca

December 12, 2003

Reeve William Neufeld
Municipal District of Mackenzie No. 23
P.O. Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Neufeld:

As the Chair of the 60 member Northern Alberta Mayors' Caucus (NAMC), I would like to advise you that at a recent meeting of the NAMC, a motion was passed which directed that Reeves representing communities which are members of the Northern Alberta Mayors' Caucus, be invited to a joint meeting of Mayors and Reeves in June 2004.

The Caucus suggested a joint meeting in the morning, followed by a golf game in the afternoon. Therefore, what is being planned, is as follows:

Friday, June 18, 2004 (Joint meeting of NAMC and Reeves)

8:30 a.m. – 12:00 noon

Shaw Conference Centre, Edmonton

1:00 p.m. – 5:00 p.m.

Golf experience -- Northern Alberta Mayors and Reeves

Victoria Golf Course, Edmonton

(dinner and prize presentation to follow)

In late February 2004, I will forward you further details about the June 18th events but I wanted to ensure that this is in your calendar for your long term scheduling. Attached for your information, is a list of communities which are members of the NAMC.

Best wishes for an enjoyable and safe holiday season . . . see you in 2004!

Yours truly,

Bill Smith, Chair
Northern Alberta Mayors' Caucus

Attachment

c: Northern Alberta Mayors' Caucus



CELEBRATING 100 YEARS
EDMONTON 2004

NORTHERN ALBERTA MAYORS CAUCUS

<p>Mayor Al Wurfel Town of Athabasca 4705 - 49 Avenue Athabasca, AB T9S 1B7 Phone: 675-2063 (office) Fax: 675-4242</p>	<p>Mayor Brian Schulz Town of Barrhead Box 4189 5106 - 50 Street Barrhead, AB T7N 1A2 Phone: 674-3301 (office) 674-2227 (daytime) Fax: 674-5648</p>
<p>Mayor Ken Kobly Town of Beaumont 5600 - 49 Street Beaumont, AB T4X 1A1 Phone: 929-8782 (office) Fax: 929-8729</p>	<p>Mayor Leroy Durand Town of Beaverlodge Box 30 201 - 10 Street Beaverlodge, AB T0H 0C0 Phone: 354-2201 (office) Fax: 354-2207</p>
<p>Mayor Ron Longtin Village of Berwyn Box 250 5006 - 51 Street Berwyn, AB T0H 0E0 Phone: 338-3922 (office) Fax: 338-2224</p>	<p>Mayor Dave Latta Town of Bon Accord P.O. Box 100 5025 - 50 Avenue Bon Accord, AB T0A 0K0 Phone: 921-3550 (office) Fax: 921-3585</p>
<p>Mayor Kathryn Kozak Wiebe Town of Bonnyville Bag 1006 4917 - 49 Avenue Bonnyville, AB T9N 2J7 Phone: 826-3496 (office) Fax: 826-4806</p>	<p>Mayor Don Faulkner Town of Calmar Box 750 4920 - 49 Street Calmar, AB T0C 0V0 Phone: 985-3604 (office) Fax: 985-3039</p>
<p>Mayor Norm Mayer City of Camrose 5204 - 50 Avenue Camrose, AB T4Y 0S8 Phone: 672-4426 (office) 429-2041 (direct) 672-4491 (business) Fax: 672-2469</p>	<p>Mayor Hansa Thaleshvar City of Cold Lake 5513 - 48 Avenue Cold Lake, AB T9M 1A1 Phone: 594-4494 (office) Fax: 594-3480</p>
<p>Mayor Bob McDonald Town of Devon #1 Columbia Avenue West Devon, AB T9G 1A1 Phone: 987-8302 (office) Fax: 987-4778</p>	<p>Mayor Moe Hamdon Town of Drayton Valley Box 6837 5120 - 51 Street Drayton Valley, AB T7A 1A1 Phone: 542-5327 (office) Fax: 542-5753</p>
<p>Mayor Bill Smith City of Edmonton 2nd Floor, City Hall 1 Sir Winston Churchill Square Edmonton, AB T5J 2R7 Phone: 496-8100 (office) Fax: 496-8292</p>	<p>Mayor Gary Mahon Town of Edson P.O. Box 6300 605 - 50 Street Edson, AB T7E 1T7 Phone: 723-4401 (office) Fax: 723-7445</p>

NORTHERN ALBERTA MAYORS' CAUCUS

<p>Mayor Fred Pewarchuk Town of Lamont Box 330 Lamont, AB T0B 2R0 Phone: 895-2010 (office) Fax: 895-2595</p>	<p>Mayor George Rogers City of Leduc 1 Alexandra Park Leduc, AB T9E 4C4 Phone: 980-7100 or 980-7177 (office) Fax: 980-7127</p>
<p>Mayor Robert (Bob) Pelletier Town of Legal Box 390 Legal, AB T0G 1L0 Phone: 961-3773 (office) Fax: 961-4133</p>	<p>Mayor Ken Baker City of Lloydminster 4420 - 50 Avenue Lloydminster, AB T9V 0W2 Phone: 875-6184 (main) 871-8325 (direct) Fax: 871-8346</p>
<p>Mayor Bill King Town of Manning Box 125 Town Office Main Street & Main Avenue Manning, AB T0H 2M0 Phone: 836-3606 (office) 836-3014 (daytime) Fax: 836-3570</p>	<p>Mayor Lloyd Bertschi Town of Morinville 10125- 100 Avenue Morinville, AB T0G 1P0 Phone: 939-4361 (office) Fax: 939-5633</p>
<p>Mayor Edward Stawnichy Town of Mundare Box 348 Mundare, AB T0B 3H0 Phone: 764-3912 (office) Fax: 764-3765</p>	<p>Mayor Lorne Mann Town of Peace River Box 6600 10008 - 100 Avenue Peace River, AB T8S 1S4 Phone: 624-2574 ext 124 (office) 624-4860 or 624-3666 (daytime) Fax: 624-4135</p>
<p>Mayor Iris Kuraeh Town of Rainbow Lake Box 149 Rainbow Lake, AB T0H 2Y0 Phone: 956-3934 (office) Fax: 956-8085</p>	<p>Mayor Gail Surkan City of Red Deer P.O. Box 5008 4914 - 48 Avenue Red Deer, AB T4N 3T3 Phone: 342-8155 (office) Fax: 342-8365</p>
<p>Mayor Brian Brigden Town of Redwater Box 397 Redwater, AB T0A 2W0 Phone: 942-3519 (office) 923-2899 (daytime) Fax: 942-4321</p>	<p>Mayor Dwayne Krefting Village of Rycroft Box 360 4703 - 51 Street Rycroft, AB T0H 3A0 Phone: 765-3652 (office) Fax: 765-2002</p>

NORTHERN ALBERTA MAYORS CAUCUS

<p>Mayor Norman Adolphson Town of Valleyview Box 270 4802 - 50 Street Valleyview, AB T0H 3N0 Phone: 524-3667 or 524-5150 (office) Fax: 524-2727</p>	<p>Mayor David Kucherawy Town of Vegreville P.O. Box 640 4929 - 50 Street Vegreville, AB T9C 1R7 Phone: 632-2606 (office) Fax: 632-3088</p>
<p>Mayor Judy Woyewitka Town of Vermilion 5021 - 49 Avenue Vermilion, AB T9X 1X1 Phone: 853-5358 (office) 853-8427 (daytime) Fax: 853-6831</p>	<p>Mayor Carol Trider Village of Vilna Box 10 Vilna, AB T0A 3L0 Phone: 636-3620 Fax: 636-3620</p>
<p>Mayor Norm Coleman Town of Wainwright 1018 - 2 Street Wainwright, AB T0B 4P0 Phone: 842-3381 (office) Fax: 842-2898</p>	<p>Mayor Shirley Morie Town of Westlock 10003 - 106 Street Westlock, AB T7P 2K3 Phone: 349-4444 (office) 428-1025 (direct) Fax: 349-4436</p>
<p>Mayor Don Montgomery City of Wetaskiwin 4904 - 51 Street Wetaskiwin, AB T9A 2E9 Phone: 352-3344 (office) Fax: 352-0930</p>	<p>Mayor Williard Strebchuk Town of Whitecourt P.O. Box 509 5004 - 52 Avenue Whitecourt, AB T0E 2L0 Phone: 778-2273 (office) Fax: 778-4166</p>
<p>Mayor Bernie Hornby Town of Fox Creek P.O. Box 149 Fox Creek, AB T0H 1P0 Phone: 622-3896 (office) Fax: 622-4247</p>	<p>Mayor Wayne McEachern Town of Mayerthorpe P.O. Box 420 Mayerthorpe, AB T0E 1N0 Phone: 786-2416 (office) 648-6256 (daytime) Fax: 786-4590</p>



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	Fall 2003 Convention Evaluation
Agenda Item No:	12g)

BACKGROUND / PROPOSAL:

Council attended the Alberta Association of Municipal Districts and Counties (AAMD&C) Fall 2003 Conference in Edmonton.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

AAMD&C is requesting members provide an evaluation of the Fall Conference.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

For discussion.

Review:

Dept.

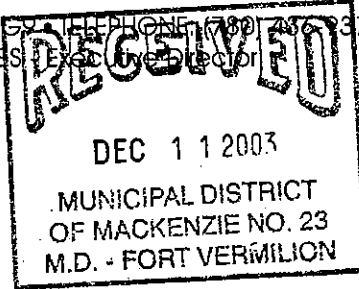
C.A.O.



www.aamdc.com

ALBERTA ASSOCIATION of MUNICIPAL DISTRICTS & COUNTIES

4504 - 101 STREET • EDMONTON, ALBERTA T6E 5G9 • TELEPHONE: (780) 437-3375 FAX: (780) 437-5993
GERALD RHODES, Executive Director



December 8, 2003

To All Member Councils:

Fall 2003 Convention Evaluation

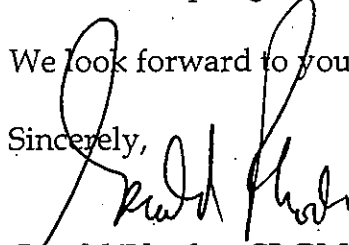
AAMD&C appreciates member comments and suggestions about all aspects of the Fall 2003 Convention. Your comments will advise us on what we did right and what we could do better and your suggestions will assist us to better meet the needs of convention delegates for future conventions.

Please take a moment to complete the Fall Convention Evaluation at your next Council Meeting. We request that **only one evaluation form be submitted by Council from each jurisdiction**. Please return the completed document by e-mail to darla@aamdc.com or mail to the AAMD&C office at 4504 - 101 Street Edmonton, Alberta, T6E 5G9 prior to Wednesday, January 7, 2004.

We will be making a draw from all the evaluations submitted and the lucky member will receive "free" registration fees for Council and the CAO for the AAMD&C Spring 2004 Convention.

We look forward to your responses and thank you for your valuable feedback!

Sincerely,


Gerald Rhodes, CLGM
Executive Director

GR/daz

Att.

P.S. Separate from this evaluation of the completed Fall 2003 Convention, we will be forwarding a "Future Convention Planning Survey" to get input from you for planning future conventions. Please expect this survey in the New Year.

FALL 2003 CONVENTION EVALUATION

NOVEMBER 17-20, 2003

COAST TERRACE INN/DELTA EDMONTON SOUTH

JURISDICTION:

PLEASE CHECK THE APPROPRIATE RESPONSE

CONVENTION

1. Poor 2. Fair 3. Good 4. Excellent

Overall, how would you rate the Convention?

Comments:

CONVENTION FACILITIES

1. Poor 2. Fair 3. Good 4. Excellent

How would you rate the Coast Terrace Inn
as the main convention facility?

How would you rate the Delta Edmonton South
as the supporting convention facility?

Do you feel we have outgrown the current locations
where we host your conventions (Coast/Delta)?

Yes No

Comments:

HOTEL ACCOMMODATIONS

1. Poor 2. Fair 3. Good 4. Excellent

Coast Terrace Inn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Delta Edmonton South	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Greenwood Inn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holiday Inn – The Palace	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Travelodge Edmonton South	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

CONVENTION REGISTRATION DESK

1. Poor 2. Fair 3. Good 4. Excellent

Overall, how would you rate the process and/or service?

Comments:

PUBLICATIONS

1. Poor 2. Fair 3. Good 4. Excellent

How would you rate the format and style of the Convention Handbook?

How would you rate the format and style of the Convention Annual Report?

How would you rate the Resolutions Report Card?

Comments:

PLENARY SESSION

1. Poor 2. Fair 3. Good 4. Excellent

Ballroom Layout – Assigned Table Seating
by jurisdiction (*reverse order of Hotel Rotation*)

Opening Ceremonies

Annual Business Meeting (i.e. Reports, Financial)

Comments:

WORKSHOPS

1. Poor 2. Fair 3. Good 4. Excellent

Rural Municipalities and the New Ag Economy

The Municipal Infrastructure Deficit

Municipalities and Customer Choice in Electricity

Comments:

SPEAKERS/PRESENTERS

1. Poor 2. Fair 3. Good 4. Excellent

Keynote Speaker – Charlie Farquharson

Canada West Foundation

Municipal Excellence Program

Policing and Crime Prevention

Alberta Rural Utilities Association

Alberta Environmental Farm Plan

Comments:

MINISTERIAL FORUM

1. Poor 2. Fair 3. Good 4. Excellent

How would you rate the format for this session?

How would you rate your opportunity to participate?

Comments:

RESOLUTION SESSIONS

1. Poor 2. Fair 3. Good 4. Excellent

Overall, how would you rate these sessions?

Comments:

MEALS/SOCIAL EVENTS

1. Poor 2. Fair 3. Good 4. Excellent

Overall, how would you rate the function and/or food?

Monday	Welcome Reception <i>Sponsor: Aquila Networks Canada</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	Buffet Breakfast <i>Sponsor: Aon Reed Stenhouse</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	Beef on a Bun Luncheon <i>Sponsor: Rural Committee of CEA</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	"Mardi Gras" Hospitality Evening <i>Sponsor: Finning</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MEALS/SOCIAL EVENTS (CONT'D.)

1. Poor 2. Fair 3. Good 4. Excellent

Wednesday Buffet Breakfast
Sponsor: Brownlee Fryett

Wednesday Buffet Luncheon

Wednesday Association Social Evening

 • Comedian: Bob Angeli

 • Band: The Headliners

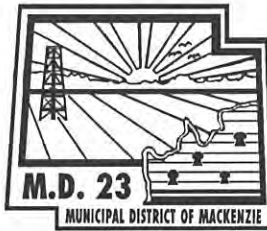
How would you rate the new seating assignment process
for the Social (*reverse order of hotel rotation*)?

Thursday Buffet Breakfast

Thursday Meet Members of Cabinet and
 MLAs Luncheon
Sponsor: Alberta Municipal Affairs

Comments:

ADDITIONAL COMMENTS ABOUT FALL 2003 CONVENTION



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	January 13, 2004
Originated By:	Barbara Spurgeon, Executive Assistant
Title:	MD Brochure
Agenda Item No:	12h)

BACKGROUND / PROPOSAL:

The MD has produced a sixteen-page color brochure to provide background information on the history, climate, industries, and tourism opportunities our municipality offers.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is the Final Draft of the Brochure for Council review.

COSTS / SOURCE OF FUNDING:

2004 Budget

RECOMMENDED ACTION (by originator):

For information.

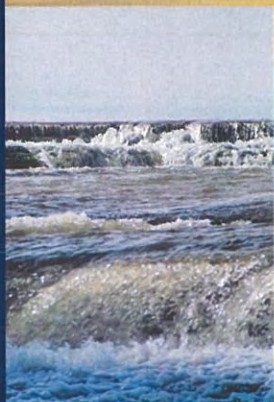
Review:

Dept.

C.A.O.



Welcome to the... Municipal District of Mackenzie



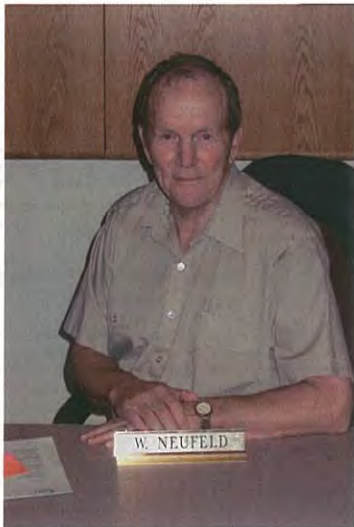


Offices located in: **Fort Vermilion** **High Level** **La Crete** **Zama**

INDEX

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Reeve's Message



On behalf of the Municipal District of Mackenzie No. 23, I am pleased to launch the new Municipal District of Mackenzie brochure.

This brochure will provide background information on various aspects of our region, including the economic base, services, and recreational facilities. For your convenience, we have also provided the annual events and activities calendar listing a wide range of activities held in the area to engage residents and visitors alike.

In addition, the Municipal District of Mackenzie maintains a web site that contains further information. Please visit us at www.md23.ab.ca.

I hope you will find the information contained in this brochure helpful and informative, and will inspire you to visit our beautiful region.

Bill Neufeld

Census

Total MD Population

The population of the Municipal District of Mackenzie in 2003 was **9687**. This was a **9.10%** increase from the 2001 federal census.

The increase from the 1996 federal census was 21% and 60.19% from the 1982 federal census. Since 1982, the MD has seen a consistent 3% growth per annum.

YEAR	POPULATION
1982	5837
1985	6563
1987	6942
1991	7260
1996	7980
2001	8829
2003	9687

Phone 780-927-3718
 Fax 780-927-4266
 4511—46 Avenue
 Box 640
 Fort Vermilion, AB T0H 1N0

Phone 780-926-5600
 Fax 780-926-4080
 10601—100 Avenue
 Box 1896
 High Level, AB T0H 1Z0

Phone 780-928-3983
 Fax 780-928-3636
 10107—94 Avenue
 Box 1690
 La Crete, AB T0H 2H0

Phone 780-683-2378
 Fax 780-683-2450
 1025 Aspen Drive
 Box 11
 Zama, AB T0H 4E0

Toll Free 1-877-927-0677

Visit our Web Site at www.md23.ab.ca

email: fvo@md23.ab.ca

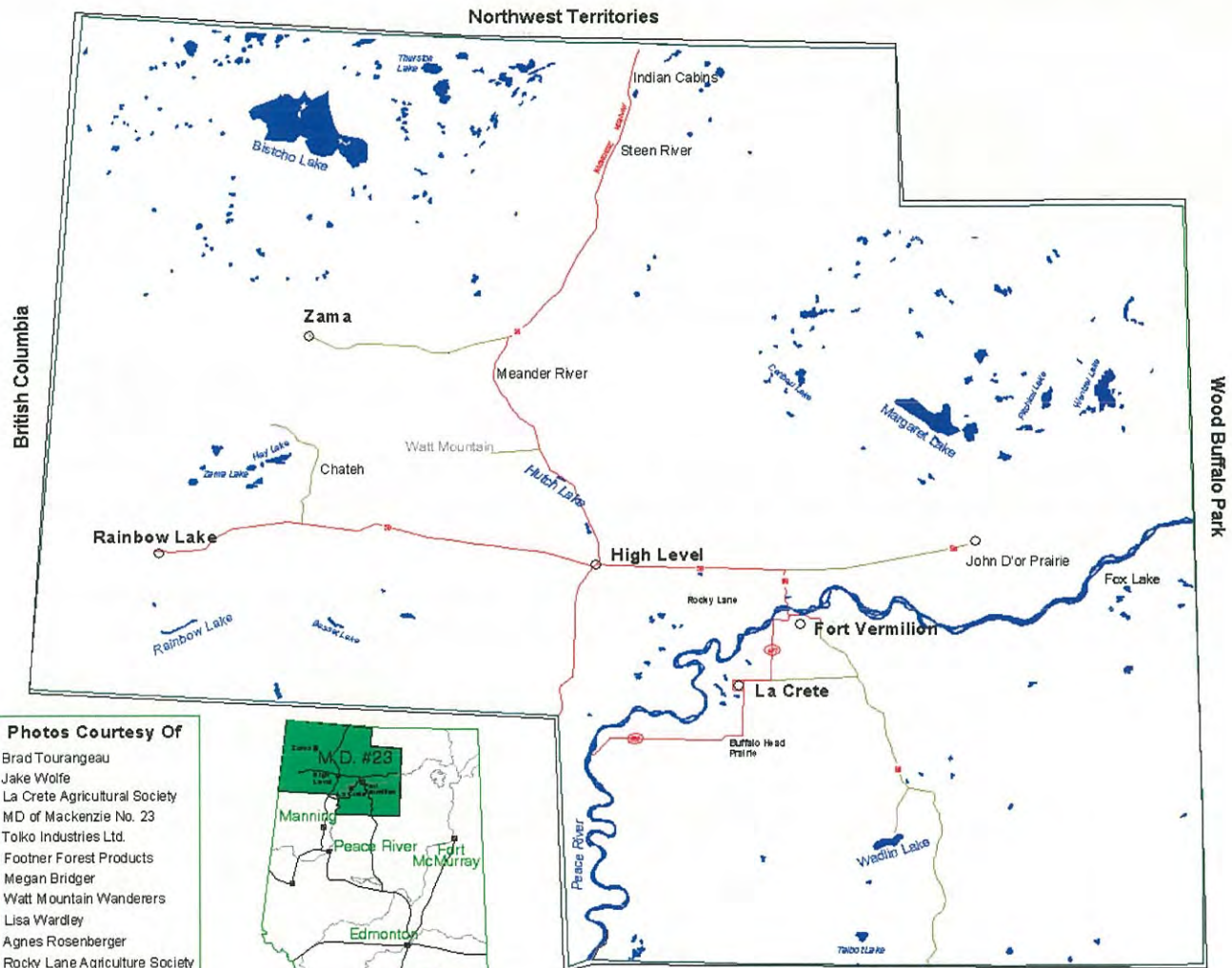


History

The Municipal District of Mackenzie was an Improvement District managed by the province until January 1, 1995. Although residents voted against becoming a locally managed municipality, the province pushed it through due to downsizing. The MD rose to the challenge and has become a well respected and efficient municipality.



The MD is rich in history and heritage, and is a region of contradiction and extremes. The MD encompasses three distinct cultural groups, being Aboriginal, Mennonite, and mixed ethnic descents, that are equally dispersed throughout the municipality. Each community has its unique story and culture the MD strives to protect and promote while uniting them into one strong municipality. The MD envelopes communities that are both the youngest and oldest, richest and poorest, and best and least educated.



Photos Courtesy Of

- Brad Tourangeau
- Jake Wolfe
- La Crete Agricultural Society
- MD of Mackenzie No. 23
- Tolko Industries Ltd.
- Footner Forest Products
- Megan Bridger
- Watt Mountain Wanderers
- Lisa Wardley
- Agnes Rosenberger
- Rocky Lane Agriculture Society
- Liane Lambert
- Dianne Pawlik
- Betty Bateman
- Wendy Quist
- Walter Sarapuk
- Pat Moormann



Location & Climate

LOCATION

Situated in northwest Alberta approximately 800 kilometers from Edmonton, the Municipal District of Mackenzie is the largest and youngest rural municipality in the province. Municipal District of Mackenzie was incorporated on January 1, 1995.



The MD covers an area of 50,000 square kilometers (30,500 square miles), which is approximately 12% of the land mass in Alberta. The Mackenzie Highway runs north through the municipality connecting Alberta to the Northwest Territories. The MD borders British Columbia, Northwest Territories, and Wood Buffalo National Park.



The municipality contains a unique blend of physical environments dominated primarily by mixed wood and boreal forest. The region is interspersed with crystal clear lakes fed by rivers flowing from the elevated areas that loom over the landscape. The Buffalo Head Hills stretch out across the southeast border of the MD, shadowing a substantial portion of flat arable farm land.

REGIONAL CLIMATIC DATA

This region leads the rest of the Lower Peace River area in several climactic factors including the most heat units, the longest number of days with temperatures greater than 20 Degrees Celsius, and the least amount of evaporation.



The climate is continental with long dry winters and short, intense summers. Snow covers the ground from late October to April. On average, the region receives 387 mm of precipitation annually.

J	F	M	A	M	J	J	A	S	O	N	D	
MEAN MONTHLY TEMPERATURE											☀️ ☔	
-24.6	-18.5	-11.8	.8	9.3	13.4	15.7	14.	8.1	1.5	-11.4	-20.3	°C
MEAN MONTHLY PRECIPITATION												
20.6	15.9	16.2	17.4	35.5	53.2	68.9	57.8	33.9	14.7	27.9	24.7	mm
AVERAGE HOURS BRIGHT SUNSHINE												
69	103	143	225	271	286	296	254	156	121	61	40	Hrs.



Transportation/Communication

Transportation

Highway access to the region is gained from the north and south via Highway 35, the Mackenzie Highway. Veering off to the west from High Level is Highway 58 that connects to the Town of Rainbow Lake and the MD's gas and oil fields.

Veering off to the east from High Level is a paved loop providing access to Fort Vermilion and La Crete. Highway 58 heads east from High Level, Highway 88 points south to Fort Vermilion, and Secondary Highway 697 turns southwest towards La Crete. Continuing along SH697 completes the loop back to Highway 35 with a ferry or ice bridge adventure over the Peace River at Tompkins Landing.



Travelling north from High Level on Highway 35 connects to the Zama Access Road, a well-maintained gravel road that ends at Zama City.

Regularly scheduled air flights into and out of both High Level and Rainbow Lake provide quick transportation of people and goods to and from the region. Both airports have paved runways with modern terminal facilities. Fort Vermilion has a paved airstrip with local charters available, and La Crete and Zama are served by small local airstrips.

RailLink provides rail freight service to High Level. This service is used extensively to transport grain and cut dimension lumber to southern destinations.



Communication

Communities within the MD are served by two weekly newspapers and receive several radio stations on both AM and FM dials, including local stations. CBC television is generally received throughout the region with cable and satellite viewing options available at most locations.

Cellular coverage is available throughout the area from Telus Mobility or Bell Mobility. The communities of High Level, La Crete, and Fort Vermilion have access to high speed internet while most rural locations have the option of receiving a dial-up connection. Telus Communications provides land-line telephone service.

The Municipal District of Mackenzie is serviced by Mackenzie Regional Emergency Services, which is part of the Enhanced 9-1-1 system.

DID YOU KNOW?
The MD maintains 1700 kilometers of road.



Tourism & Recreation

Tourism and recreation potential within the Municipal District of Mackenzie is second to none. Augmented by enchanting forests, clean fresh air, historic and unpolluted watercourses, and magnificent landscapes, the majesty of the north waits to be discovered.

This region provides the perfect environment for hunting, canoeing, camping, fishing, natural and heritage resource interpretation, and hiking.

Although there are 307 lakes in the Municipal District of Mackenzie, only a portion of these are road accessible. The majority of the lakes are accessible only by float plane, ensuring they remain natural and undisturbed.

Wadlin Lake, which is located in the scenic Buffalo Head Hills, has a Pelican nesting site that contributes to its popularity for recreation and wildlife interpretation. Hutch, Footner, Margaret, Rainbow, and Wadlin Lakes provide water recreation in a picnic setting and are popular outdoor recreation sites in the region.

There are also hundreds of rivers in the region of which the Peace, Hay, and Wabasca Rivers are the largest. Not only is the Peace River the largest in the municipality, it is also one of the largest in the province. Landing sites are abundant along the Peace River with breathtaking views to revitalize your body, mind, and soul. If you prefer a more relaxing adventure, but an adventure all the same, boat excursions are available that show you the sites along the Mighty Peace River, including the beautiful Fort Vermilion Chutes.

Only two ferry crossings exist on the Peace River, one of which is located at Tompkins Landing in the south portion of the MD. The current La Crete Ferry was put into operation in 1988 and is sure to add a thrill to your travels.





Tourism & Recreation Continued...

The Municipal District of Mackenzie invites you to join us in our adventures. We offer something for everyone.

During the long warm summer days, tourists can enjoy golfing on the golf courses in the region, exploring historical sites, or trying your luck with a fishing pole. Fishing opportunities are excellent throughout the MD for the sport fisherman and commercial fisherman alike; be sure to take



advantage of the opportunities by purchasing a fishing license. Hunting guides are available for the hunting enthusiast to enjoy our excellent populations of big and small game.

The municipality contains 30 recreation areas ranging from full facility campgrounds to day-use sites to remote sites. Playgrounds are scattered throughout the hamlets providing safe fun for children.

The MD hosts exciting rodeos that provide superb entertainment for both the locals and visitors, and baseball tournaments abound throughout the MD. Each community hosts events unique to their history and heritage.

Winter sports are popular in the North with snowmobiling, ice fishing, and cross country skiing leading the way. The Rocky Lane area boasts excellent cross country ski trails that are groomed on a regular basis. Ski equipment rentals are available. Indoor and outdoor skating rinks are scattered throughout the MD and curling events are plentiful.

The Municipal District of Mackenzie has vacation opportunities to suit all interests.





Wildlife

The MD is abundant in both big and small game animals. Moose are the predominant big game animals in the region with woodland caribou, buffalo, black bears, and deer present in local populations.



The Municipal District of Mackenzie is situated in the confluence of the Pacific and Central flyways, two of the major waterfowl flyways in North America. The Zama and Hay Lakes in the west portion of the MD are internationally recognized as staging grounds for Canada Geese and Snow Geese. Migratory bird hunting is excellent throughout the agricultural portions of the municipality.

Bird watching enthusiasts will not be disappointed with the bird watching opportunities presented in this municipality.



Wadlin Lake, located south of Fort Vermilion, is home to one of only four well established White Pelican colonies in Alberta. Although visitors to Wadlin Lake can view the majestic flight of the Pelican from a distance, access to the nesting sites is prohibited by provincial law.

Many accessible rivers and lakes in the municipality offer a variety of fish species, providing excellent rewards to the avid fisherman.



Regional Growth

The development of this region's rich resources has left a human imprint on the vast landscape with a number of vibrant, prosperous, and exciting communities now in existence.



The continuing community growth and regional development is fuelled by a sense of fortune and a belief in the tremendous economic potential and favourable quality of life of this thriving northern hinterland.





Agriculture

With the discovery and development of enormous fossil fuel reserves, the wise management of the region's forest wealth, and the agricultural



development of the region's arable land, the Municipality has evolved into an important primary resource development region in the province.

Although this region more than tripled its amount of improved agricultural land since 1971, the area has tremendous potential for agricultural expansion. The main reason for the increase in improved agricultural land base is attributed to the Mennonite farming population in La Crete and the Ukrainian population in the Rocky Lane area. Traditionally, these groups have been closely

associated with farming, a trait which classifies them with the most capable farmers.

The Municipal District of Mackenzie consists of about 7.9 million hectares: 316,000 hectares are public and patented land, and 218,000 hectares (539,000 acres) are farmland making up approximately 700 farms. There are two off-track elevators located in La Crete, where 65% of the region's grain is grown. Grain is hauled to Fort Saskatchewan and beyond.

There is a good mixture of grain, livestock, and mixed farming operations, a substantial amount of land clearing, as well as value added businesses. Because of our geographical area, most of our agricultural soils are gray wooded soils. Wheat, canola, and field peas make up the bulk of crops grown. Over the last few years there have been acreage increases of peas, oats, canola, and alfalfa. Extended daylight hours in the summer more than compensate for our shorter growing season. Value added businesses include farm suppliers, trucking, machinery dealerships, feed mills, seed cleaning co-ops, and grain terminals.



DID YOU KNOW?
The Municipal District of Mackenzie is the most northerly agricultural region in Canada.

DID YOU KNOW?
The grain elevator in High Level is the most northerly in North America.

Livestock



Recent years have seen an increase in livestock production in the north. Livestock operations include herds of cattle as well as bison. Currently in the municipality there are approximately 18,000 head of beef cattle, 850 horses, 9,000 pigs, 45,000 chickens, 800 sheep, 1,500 goats, 700 turkeys, and 3 bee (honey) farms.

Mackenzie Pork Producers, located in the Buffalo Head area, operates a 600 head farrow to finish hog operation.

Forestry

The Forest Industry is an essential employer in the region. Approximately 24% of 1.9 million hectares of the Municipal District of Mackenzie is forested with mature timber.

The municipality supports the world's largest single line continuous press operation producing Oriented Strand Board (OSB) along with several private sawmills, one of which is one of the largest three-line sawmills in North America. Most of these facilities arrange tours upon request, which are highly recommended.



DID YOU KNOW?

Tolko Industries Ltd. markets and manufactures specialty forest products. These include lumber, Kraft paper, panel, and engineered wood products that are sold worldwide.



DID YOU KNOW?

Footner Forest Products Ltd. is destined to be a world leader in the production of Oriented Strand Board (OSB). At peak production, Footner will produce one 4x8 panel every second.



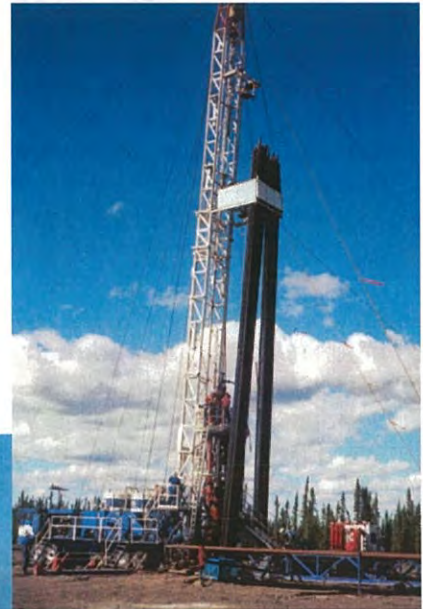
Oil and Gas

The Oil and Gas Industry plays an integral role in the economy of Municipal District generating a great deal of revenue and representing a large percentage of the MD's tax base.

Two communities in the municipality, the Town of Rainbow Lake and the Hamlet of Zama City, developed as a result of the petroleum industry. Although High Level contains a broader economic base, it too has strong ties to the oil and gas industry.

Oil and gas exploration and development is concentrated on the west side of Municipal District of Mackenzie where a vast majority of the oil and gas reserves are located.

Regionally, petroleum reserves in the Municipal District of Mackenzie are significant. They account for 36% and 80% of the Peace Region's natural gas and light-medium crude reserves respectively.



Fort Vermilion

Fort Vermilion is one of the oldest settlements in Alberta. Established in 1788 as a post for the North West Company, this picturesque community stretches for six kilometres along the southern banks of the Mighty Peace River.



History

During the early years, riverboats were a way of life and Fort Vermilion's riverbanks bustled with these stately vessels. The most majestic of the riverboats was the D.A. Thomas, which served the community from 1916-1930. By 1830, the Hudson's Bay Company had established a permanent post at Fort Vermilion, securing the settlement's role as a trade and service center along the extensive river trading system linked to Peace River, Athabasca, Fort Chipewan, and up to the Northwest Territories. Labourers manually pulled goods up the Vermilion Chutes and reloaded them onto riverboats to continue on their way. The grand entrance of the railway in High Level and Fort Chipewan divided the North and ended the river trading system. In 1952 the M.B. Watson Lake made the final commercial run to Fort Vermilion, bringing the riverboat era to a close.

Aboriginal people, represented by two major language groups, the Dene and the Cree, were the first to inhabit the area. With the onset of the fur trade in the late 1700's the aboriginal way of life changed and outside goods were offered in trade for furs, hides, and provisions from the natives.

The province of Alberta was formed in 1905. The thriving trade and settlement at Fort Vermilion influenced the political decision to strike the northern boundary of Alberta at 60 degrees north latitude. In 1974 the bridge across the Peace River was opened and the region changed forever. There was no longer a need for the ferry in summer and ice bridge in winter to link Fort Vermilion with people and services across the river.

Facilities

The community has preserved many of the old original buildings, including a Hudson's Bay trading post and office and a trappers shack. The 1923 dove-tailed log St. Germain House is now the Visitor Information Centre. The Lean To Museum and Archives, built in 1995, features exhibits depicting historical life in Fort Vermilion with artefacts dating back as far as the late 1700's.



Fort Vermilion has a handsome modern hospital overlooking the Peace River Valley. This was the first facility to service the entire municipality.

The Bicenntenial Park is situated along the Mighty Peace River and features a monument and time capsule from the 1988 celebration. The site of the old Roman Catholic mission hospital has been replaced by an all service RV Park, and a nine-hole grass greens golf course in Fort Vermilion features the last of the historic log mission buildings now serving as the Club House.



The Fort Vermilion Nature Trail is an easy hike along the river shore through a mostly forested area promising an incredible view of the Peace River. The trail is marked by signs on each end and is accessible from River Road.

Annual community events include a winter carnival, outdoor rodeo, River Daze, and dinner theatre.



La Crete

History

La Crete received its name from "La Crete Landing", the original landing on the Peace River nine kilometres southwest of the Hamlet. Early settlers described the ridge of land as resembling a rooster's comb (which in French is la crete).

The Rivard brothers from Quebec named the landing in 1914 when they took refuge there to escape participation in World War I. The first homesteaders, coming from other parts of Canada and the United States, settled in the area during 1915. During the mid-1930's, the first Mennonites moved into the area and called it home.



Location

La Crete is situated on the flat, smooth terrain at the base of the Buffalo Head Hills in the heart of some of Alberta's richest farmland. It has an urban population in excess of 2,000 people and serves a rural area population of 5,000 residents. The alluring hills loom 2,000 feet into the skyline to the south of the Hamlet. The hills accentuate the scenery with colour, varying from bright green to dark blue to breathtakingly colourful in the fall. Hidden in these hills is a day picnic area accessed by a newly constructed, scenic road that winds its way to the crest. This vantage point offers an incredible view of the entire region.

Access to the Peace River at Atlas Landing is along a scenic road winding its way through the sand hills, which are covered by spruce, poplar, willows, and Jack pine. Along the way, you also pass our challenging nine-hole golf course. Be sure to stop and have a round.

Economy

The La Crete economy is fuelled primarily by agriculture. Orderly farms adorn the countryside while residents of the Hamlet take great pride in their trim attractive yards. The fact that agriculture is the main industry driving this community is evident as you drive through the countryside.



La Crete boasts all facets of retail services. Agricultural suppliers, however, stand as king pins around which the community builds, functions, and thrives. Logging is the area's secondary industry that goes hand in hand with agriculture, as many farmers take jobs logging during the winter months while their farms are dormant.

Facilities and Events

The modern recreation complex, Northern Lights recreation Center, has a regulation size artificial ice hockey surface, a three sheet artificial ice curling rink and a four-lane bowling alley. Located just east of the Recreation Centre is a two court, paved tennis court and a paved basketball court. Playgrounds are scattered throughout the community and offer hours of safe fun for children.



La Crete hosts several major annual events including a Spring Trade Fair, regional Challenge Cup hockey tournament, indoor rodeo, Farmers Day, and Pioneer Day.



Zama City

Courtesy of Zama Recreation Society and 20/20 Web Site

Ready? Pull out an Alberta map, rev up the engine, and travel approximately 85 kilometres on the Mackenzie Highway north of the Town of High Level. Hang a mean left and experience bush-road travel another 63 kilometres. At the end of the road is the small hamlet of Zama City.



The community of Zama City along with Zama Lake were named after a Slave Indian Chief, whose name was Zamba. Previously known as Zama Lake, Zama, and now Zama City, we are still just a Hamlet within the Municipal District of Mackenzie.



Our community is located smack-dab in the middle of one of the largest known oil and gas fields in Alberta. Residents are here because of this industry and are all involved in the oil and gas profession somehow or another.

As far as anyone can figure, Zama City has been in existence for well over 35 years. Legend states that it was initially named "Cameron Corner" after the first company that set up on Main Street.

Zama City and its citizens are mainly dependent on the major oil companies in the area. We have had our share of Hudson Bay, Dome, Amoco, Coenerco, Pennzoil, Gulf, Phillips, and Apache. These are some of the many that have had holdings in the area.

Our community has many facilities and services that serve the 250 residents as well as upwards of 4,000 transient workers. The people here are hard working and dedicated to the community. We work 24/7 to ensure that the oil field we rely on remains healthy and in production. It is a hard life but the rewards are many. We have that small-town atmosphere that offers security and safety to our citizens and children.

Although we lack some of the amenities of the big city, we have what we need to make us happy: honest work, great friends, and above all, family!



If you ever have the opportunity to visit us, be sure to look beyond the mud and the bugs, and talk to the people that call this small community home!

The community spirit in Zama City thrives on their many events and activities, including annual celebrations for New Years, Valentines Day, Canada Day, and Halloween.



DID YOU KNOW?

The Municipal District of Mackenzie is the youngest AND the largest municipality in Alberta.

DID YOU KNOW?

The Municipal District of Mackenzie is situated in the confluence of the Pacific and Central flyways, two of the major waterfowl flyways in North America.

DID YOU KNOW?

The Municipal District of Mackenzie is often the hotspot in Canada.

DID YOU KNOW?

Fort Vermilion is "Where Alberta Began".

DID YOU KNOW?

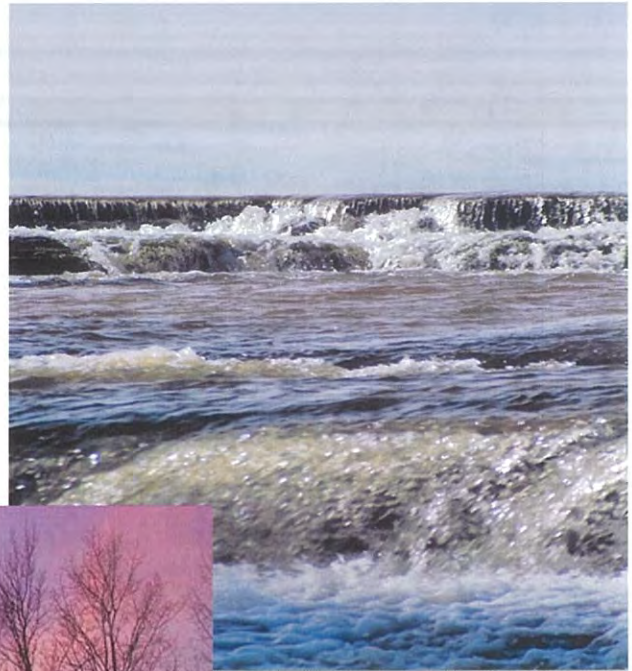
The region's agricultural potential gained worldwide recognition when wheat was shipped by watercourse in the late 1800's to the Centennial Exhibition in Philadelphia and won first prize.

DID YOU KNOW?

La Crete is one of Alberta's largest hamlets.

DID YOU KNOW?

Zama City lies in the middle of one of the largest known oil and gas fields in Alberta.



Phone 780-927-3718
Fax 780-927-4266
4511—46 Avenue
Box 640
Fort Vermilion, AB. T0H 1N0

Phone 780-926-5600
Fax 780-926-4080
10601—100 Avenue
Box 1896
High Level, AB T0H 1Z0

Phone 780-928-3983
Fax 780-928-3636
10107—94 Avenue
Box 1690
La Crete, AB T0H 2H0

Phone 780-683-2378
Fax 780-683-2450
1025 Aspen Drive
Box 11
Zama, AB T0H 4E0

Toll Free 1-877-927-0677

Visit our Web Site at www.md23.ab.ca

email: fvo@md23.ab.ca



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	January 13, 2004
Originated By:	Barbara Spurgeon
Title:	Northern Exposure Tourism Conference
Agenda Item No:	121)

BACKGROUND / PROPOSAL:

Northern Alberta Development Council has partnered with Travel Alberta North to present 2004 Northern Exposure Tourism Conference. The theme of this conference is "Learn + Partner = Opportunity", and focuses on topics that apply specifically to stakeholders from Northern Alberta such as e-marketing, working with other municipalities and how tourism can fit into today's 'leisure shift' generation.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The conference is scheduled for February 25 – 27, 2004 at the Quality Hotel and Conference Center in Grande Prairie.

COSTS / SOURCE OF FUNDING:

Honorariums and Expenses

RECOMMENDED ACTION (by originator):

That Councillor(s) _____ be authorized to attend the Northern Exposure Tourism Conference in Grande Prairie on February 25 – 27, 2004.

That the correspondence received on the Northern Exposure Tourism Conference be accepted for information.

Review:

Dept.

C.A.O.

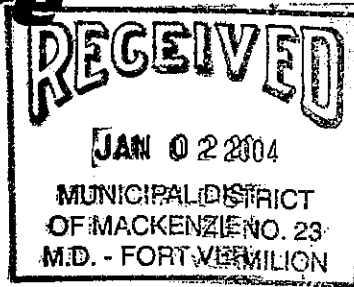


Northern Exposure

TOURISM CONFERENCE

Box 22195 Grande Prairie, AB T8V 6X1

Fax 780-402-8049
nec@worthy.ca



December 17, 2003

Dear Northern Tourism Stakeholder:

As Co-Chairs, we invite you to be a part of the 2004 *Northern Exposure* Conference in Grande Prairie at the Quality Hotel and Conference Centre on February 25-27, 2004.

Our Planning Team has worked diligently researching topics for sessions and programs that apply specifically to and have been asked for by tourism stakeholders from across Northern Alberta. Under the theme of "*Learn + Partner = Opportunity*", we have secured great speakers from across western Canada to present the latest and most innovative ideas available on the tourism scene today all in a fun, informal, and interactive manner.

Sessions include these and many more interesting topics: partnering/packaging, working with international tour operators, e-marketing, working with municipalities, and a keynote presentation on how tourism can fit in with today's "leisure shift". In addition to the sessions, special activities will ensure that everyone leaves knowing that they've learned something, met new people/potential partners, and have had some fun while they're at it.

Early bird registration is \$175 (before Jan. 31/04) and the conference rate at the Quality Hotel & Conference Centre will be \$84/night (plus taxes). Register today by downloading the form from www.industry.travelalberta.com.

While in Grande Prairie, we encourage you to explore the sites, restaurants, and shopping experiences of this great Northern Alberta city. Make a point to stop in at the Grande Prairie Regional Tourism Association's visitor information centre at Centre 2000 and ask their staff to help you plan an evening or to extend your stay over the following weekend.

Don't forget that Northern Exposure will be offered in conjunction with the **Grande Prairie Travel & Leisure Show (Feb. 27-29)**! Special combination registration rates are available for those who want to be a part of both events. Book early as there is a limited quantity of show booths.

Please do not hesitate to call on either of us or a member of the Planning Team for more information.

Sincerely,

Brad Bishop
Conference Co-Chair
Representing Northern Alberta Development Council

Blain Sepos
Conference Co-Chair
Representing Travel Alberta North (TDR)

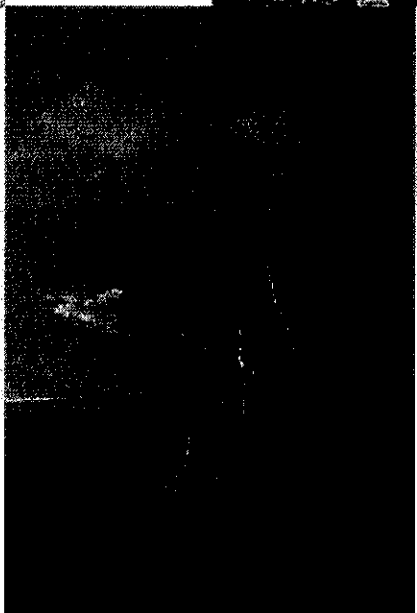
Blain Sepos
Co-Chair, Travel Alberta North
780-849-6050

Brad Bishop
Co-Chair, NADC
780-624-6535

Shannon McVagh
Event Manager, Worthy Events
780-831-6877

learn + partner = opportunity

learn + partner = opportunity

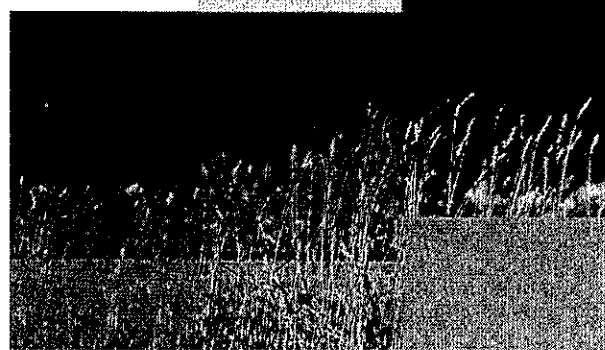


**Northern
Exposure**

TOURISM CONFERENCE



February 25 - 27, 2004
Grande Prairie, Alberta



Learning and networking geared for the Northern Tourism operator, the conference hosts a variety of fun and interactive seminar sessions providing new knowledge and opportunities.

Keynote Speaker



Joe Pavella

"Leisure in Tourism"

The Leisure Shift: From Free Time to Seamless Living.

The winds of change are blowing us towards a new way of living. The traditional structure of work/maintenance/leisure which much of our product delivery is based upon is being challenged by a move towards seamless lifestyles. This shift, which Joe will present in practical, concrete terms is already upon us in many facets of life and knocking on the door of leisure delivery. This session is sure to challenge and motivate you to consider the many opportunities for the future.

E-MARKETING

Daniel Cayer, Manager, e-Strategies **E-Marketing on the Web - Maximizing Results**

In this Web marketing seminar you will learn how to maximize the effectiveness of your tourism Web site by examining the latest trends and how to better position your site through proven e-marketing strategies and tactics. Topics include current online travel research and trends, integrating e-marketing into your marketing mix, and case studies/examples of common e-marketing initiatives/tools that can drive traffic to your site and positively impact your bottom line.

Other Sessions

Travel Alberta Packaging

Retaining Employees

Agri Tourism

How to deal with tourism media

Selling your product to tour operators

Customer Service

PACKAGING PANEL INDUSTRIAL TOURISM

Helen Daymond **"Experience the Energy"**

One of Fort McMurray Tourism's success stories surrounds our region's largest employers, Syncrude Canada and Suncor Energy. The oil sands bus tours - tagged the "Experience the Energy" tour, have become an extremely successful and noteworthy initiative within Alberta's tourism industry. This exciting tour program involves FMT initiating and managing a partnership between traditional hospitality and tourism attractions and non-traditional industrial giants to provide a tourism package product that attracts over 5,000 visitors each year.

Schedule

Wednesday, February 25th

10:00 am - 1:00 pm

Registration and Check-In.

1:00 pm - 1:30 pm

Welcome & Opening Remarks.

1:30 pm - 4:40 pm

Afternoon Sessions.

6:00 pm

Dinner

Joe Pavelka "*Leisure in Tourism*"

Thursday, February 26th

9:00 am - 12:00 pm

Morning Sessions.

12:00 pm - 1:15 pm

Lunch & Presentation.

1:15 pm - 4:15 pm

Afternoon Sessions.

6:00 pm

Dine Around.

Friday, February 27th

8:00 am - 9:00 am

Breakfast.

9:00 am - 12:00 pm

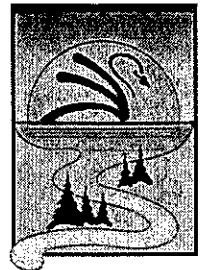
Morning Sessions.

12:00 pm - 1:15 pm

Lunch & Closing Remarks.

Tourism Opportunity:

2004
TRAVEL
& Leisure



Discover the adventure in you

... discover the Peace!

Saturday, February 28th, 2004, 10 am to 6 pm

Sunday, February 29th, 2004, 11 am to 4 pm

Featuring:

- Gala Evening
- Golf Corner
- Museum Interactive Corner
- Grande Prairie Tours
- Live Entertainment
- Fashion Show



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	January 13, 2004
Originated By:	Barbara Spurgeon, Executive Assistant
Title:	Winterfest 2004
Agenda Item No:	12 j j

BACKGROUND / PROPOSAL:

The Town of High Level Community Services Department has organized "Winterfest 2004" to promote community spirit, healthy and active lifestyles, and demonstrate activities where families can participate in fun outdoor activities during the winter. The event will take place on the third Friday and Saturday in February at different locations in High Level.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Winterfest organizers are requesting sponsors to help with the event. Attached is a list of specific needs, and sponsorship levels.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the Municipal District of Mackenzie make a donation of _____ to Winterfest 2004.

That the correspondence on Winterfest 2004 be received for information.

Review:

Dept.

C.A.O.

WINTERFEST 2004

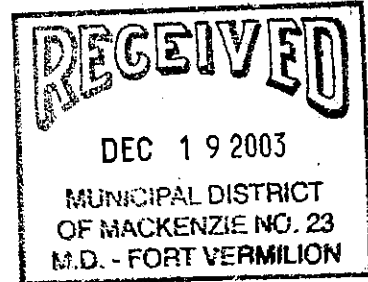
February 20th & 21st, 2004

High Level, Alberta

Town of High Level
Community Services
Box 208
High Level, AB T0H 1Z0

December 5, 2003

To Whom It May Concern:



The 2004 **WINTERFEST** planning committee is excited to extend this invitation to your organization for participation in the **WINTERFEST 2004** Community Challenge! The Challenge begins Friday evening, February 20th, 2004 and wraps up Saturday night, February 21st, 2004. The purpose of the Community Challenge is to help develop a sense of community, promote healthy and active lifestyles, help combat the "Winter Blah's", and have a whole lot of FUN!

We are encouraging organizations of all sizes to participate and build alliances with other organizations or draw upon family and friends to get enough team members. We are also soliciting teams from the general public and would like teams to challenge other businesses, organizations, groups, friends, and family to enter as well!

Please find the Challenge details enclosed, as well as an itinerary of all **WINTERFEST** activities, and a sponsorship package if you are interested in supporting **WINTERFEST** with supplies, money or volunteer time! Our sponsorship package includes various levels and benefits of sponsorship. If your organization is interested in sponsoring you may be eligible for a free Community Challenge registration! Please contact Carrie Brown at 926-2263 with any questions or comments or attend our information and registration night on Thursday, January 8th/04 at 7 PM in the Lecture Theatre at High Level Public School. We look forward to your involvement in this year's Challenge!

Sincerely,

WINTERFEST 2004 Planning Committee

WINTERFEST 2004

HIGH LEVEL, ALBERTA

FEBRUARY 20th & 21st

Join us for a weekend of exciting community and family winter activities to celebrate High Level's most prominent and lengthy season! We have amazing events planned for everyone of all ages!!

Friday, February 20th

7 - 9 PM - Opening Ceremonies (HLPS)

- * Moose Call Competition
- * Drum Dance
- * David Standing (High Level Idol)
- * Break Dancers
- * Florence MacDougall Bell Choir

Saturday, February 21st

Community Challenge

- * 9 AM - Fire building and Tea boiling (Between Arena and Pool)
- * 9:30 AM - Cross Country Ski Relay (High School Track Field)
- * 10 AM - Archery (Ball Diamond behind the Arena)
- * 11 AM - Plank Walk (High School Track Field)
- * 1 PM - Canister Walk (High School Track Field)
- * 2 PM - Log Saw (High School Track Field)
- * 2 PM - Axe Throw (High School Track Field)
- * 3 PM - Human Dog Sled Races (High School Track Field)
- * 4 PM - Tug-of-War (High School Track Field)
- * 4:30 PM - Snow Sculpture Judging (Ball Diamond behind the Pool)

Family and Children Events

- * 10 AM - 2 PM—Teddy Bear Clinic (Spirit of the North School)
- * 10 AM - 3 PM—Health and Wellness Fair (High Level Public School)
- * 10 AM—Bannock Making (Between Arena and Pool)
- * 1 - 3 PM—Free Family Skating (Arena)
- * 10 AM - 12 PM—Family Fun Curling (Curling Rink)
- * 3 - 4 PM—Turkey Shoot (Curling Rink)
- * Ongoing—Calf Roping and Snowball toss
- * Ongoing—Sleigh Rides

Saturday Night (Our evening activities are all dry, non-smoking family events)

- * 7 - 8 PM—Community Challenge Awards Ceremony (Arena Hall)
- * 8 - 10 PM—Talent Show (Arena Hall)
- * 10 PM - 1 AM—Dance (Arena Hall)

For more event information, to register for the Community Challenge (teams of 10—15 people, Early Bird entry fee, before January 16th, of \$10/team member for not-for-profit groups and \$15/team member for profit groups and after January 16th—\$15/team member for not-for-profit groups and \$20/team member for profit groups), or to explore sponsorship opportunities please contact Carrie Brown at 926-2263.

WINTERFEST 2004

February 20th & 21st
High Level, Alberta

Sponsorship Opportunities

WINTERFEST OBJECTIVE:

Develop a sense of community, promote healthy and active lifestyles, help combat the "Winter Blahs", and have a whole lot of FUN!

SPECIFIC SPONSORSHIP OPPORTUNITIES:

- * Prizes - we are soliciting organizations to donate any out-dated and dusty promotional merchandise they cannot or do not use anymore but that is taking up space in storage!
- * Turkeys - for the Turkey Shoot (the person who is able to curl their turkey closest to the "button" gets to take their turkey home!) We require 6 frozen turkeys.
- * Pancake Breakfast (juice, coffee, syrup, butter, pancake mix, & sausage)
- * 3 - 12 foot long, 12 inch diameter logs for log saw competition
- * Drum Dance
- * 6 - 6 foot long 2x6s for plank walk
- * 6 - empty 5 gallon pails for canister walk
- * 50 feet of yellow nylon rope
- * General cash donations to contribute to any of the above, administrative costs, advertising, and miscellaneous expenses.
- * Volunteer time prior to or on the day of the event

SPONSORSHIP LEVELS

Platinum Sponsor (\$750.00 +)

- * Free Community Challenge Team registration
- * Logo on all **WINTERFEST** advertising and event signage
- * Acknowledgment at Opening and Award Ceremonies
- * Certificate of Appreciation
- * Thank you in the Echo
- * Banner up all weekend in a highly visible location
- * First option as a Platinum Sponsor and to enter the Community Challenge next year

Gold Sponsor (\$500.00 - \$749.00)

- * Free Community Challenge Team registration
- * Logo on all **WINTERFEST** advertising and event signage
- * Acknowledgment at Opening and Award Ceremonies
- * Certificate of Appreciation
- * Thank you in the Echo
- * First option as a Gold Sponsor and to enter the Community Challenge next year

Silver Sponsor (\$300.00 - \$499.00)

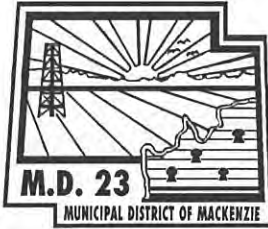
- * Free Community Challenge Team registration
- * Logo on all **WINTERFEST** advertising
- * Acknowledgement at Opening and Award Ceremonies
- * Thank you in the Echo
- * First option as Silver Sponsor and to enter the Community Challenge next year

Bronze Sponsor (\$150.00 - \$299.00)

- * Acknowledgement at Opening and Award Ceremonies
- * Thank you in the Echo
- * First option as Bronze Sponsor for next year's **WINTERFEST**

Friends of **WINTERFEST** (Less than \$149.00)

- * Thank you in the Echo
- * Acknowledgment at the Awards Ceremonies



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	January 13, 2004
Originated By:	Barbara Spurgeon, Executive Assistant
Title:	Sunday Hunting
Agenda Item No:	12k)

BACKGROUND / PROPOSAL:

The Alberta Sustainable Resource Development Fish and Wildlife Division view hunting as a tool to help control the population of big game. Over the years they have been working hard to control the population by increasing recreational harvest of deer, moose, and elk populations within the Provinces white zones, and lengthening the hunting season.

Currently, Sunday Hunting is allowed on private land for a number of game, a few of which are black bear, coyote and wolf. Hunting Snow Geese on Sunday is also permitted in both White and Green Zones.

The department is considering allowing hunting on Sundays for big game animals in the White Zone throughout Alberta's Peace Country. This would give students, and other individuals that work Monday to Friday an additional days to hunt; furthermore increasing hunting effort and success. Each landowner will still retain the final decision as to whether he allows anyone to hunt on his land on Sunday.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Other Provinces such as B.C and Manitoba have had hunting on Sundays in agricultural areas and have not reported any problems.

The department has held public meetings in the Peace country, and the response from area residents, including many landowners has been positive.

They are requesting that the MD of Mackenzie reply with our review of this proposed change.

COSTS / SOURCE OF FUNDING:

Review:	Dept.	C.A.O. 
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RECOMMENDED ACTION (by originator):

That the letter from Alberta Sustainable Resource Development regarding Sunday Hunting be forwarded to the Upper Hay Recreational Hunting and Fishing Advisory Committee for decision.

Review:

Dept.

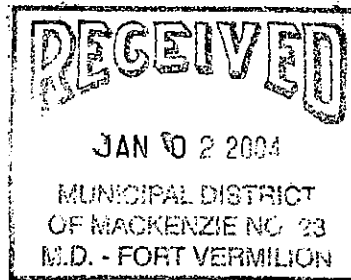
C.A.O.

Alberta

Sustainable Resource Development
Fish and Wildlife Division
NW Wildlife Management
Bag 900-26
Peace River, AB T8S 1T4
Phone: 780-624-6405
Fax: 780-624-6455
Dave.Moyles@gov.ab.ca

December 22, 2003

MD of MacKenzie No. 23
Box 640
Fort Vermilion, AB T0H 1N0
Attn: Mr. Harvey Prockiw



Dear Mr. Prockiw:

Alberta Fish and Wildlife Division manages deer, moose and elk populations throughout the Peace Country of Alberta. Currently there are a number of measures designed to reduce negative impacts of these species upon private landowners, including provision of fencing and financial compensation programs. In addition over the last number of years, Alberta Fish and Wildlife Division has introduced increasingly aggressive measures to increase recreational and subsistence harvest of deer, moose and elk populations within the settled portions (White Zone) of our region. We have increased the number and length of hunting seasons and have increased numbers of hunting licences available, for both antlered and antlerless animals. In addition to controlling big game populations, these hunting opportunities are highly valued by residents of our region and many other Albertans, and strongly contribute to our local economies.

We continue to search for ways to enhance the effectiveness of hunting as a method to control big game populations. One change to our current hunting regimes that we are considering would be to allow Sunday hunting for big game animals in the White Zone throughout Alberta's Peace Country. The addition of Sunday hunting would give local hunters and others, including students and people who work Monday to Friday, extra days to hunt. This would significantly increase both hunting effort and, we believe, hunter success. Of course, each landowner will retain the final decision as to whether he or she allows anyone to hunt on his or her land on Sundays.

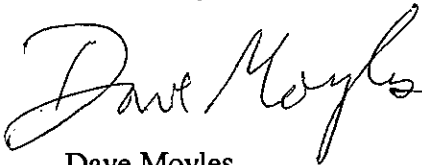
In fact there are already some provisions for hunting on Sundays in Alberta. Currently Alberta regulations allow for Sunday hunting on most of the provincial forested lands (Green Zone). Also, the hunting of white geese on Sundays is currently permitted throughout the province (White and Green Zones). In addition, black bear, coyote, wolf, fox, crow, magpie and raven may all be hunted on private land on Sundays. Holders of the Resident Fur Management License are currently permitted to trap furbearers on private lands in the White Zone on Sundays. Under Federal regulations discharging of firearms is permitted on Sundays in Alberta.

Other provinces, such as B.C. and Manitoba, have had hunting on Sundays in agricultural areas and have not reported problems.

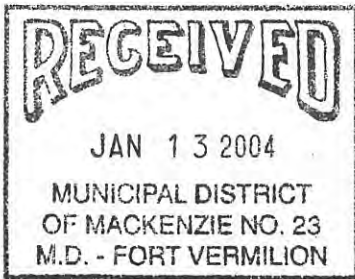
We have presented the concept of hunting big game on Sundays in the White Zone at our eleven public meetings that were held in November and December 2003 at communities throughout the Peace Country. In all approximately 250 people attended these meetings. The general response from people attending was positive and this includes people in the various meetings who identified themselves as landowners.

I would appreciate your review of this proposed change and your comments. Please contact Dave Hervieux in Grande Prairie (780-538-5618), Mark Heckbert in High Prairie (780-523-6517) or Dave Moyles in Peace River (780-624-6465).

Yours truly,

A handwritten signature in cursive script that reads "Dave Moyles". The signature is written in black ink and is positioned to the left of the typed name.

Dave Moyles
Area Wildlife Biologist
Peace River Area



ALBERTA

Minister of Community Development
Deputy Government House Leader

MLA, Edmonton Mill Creek

12L)
(addition to agenda)
Jan 13/2004

AR73979

December 31, 2003

Mr. Harvey Prockiw, Chief Administrative Officer
Municipal District of Mackenzie No. 23
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Mr. Prockiw:

Thank you for your letter of December 8, 2003, regarding your opposition to the Canadian Parks and Wilderness Society's (CPAWS) recommendation to review the "Chinchaga Endangered Forest" as a protected area. I was very interested in your comments on this matter.

In order to ensure that we are both referencing the same area, the site that CPAWS has named an endangered forest is, by-in-large, located in the Municipal District (MD) of Clear Hills and the MD of Northern Lights. By my estimation, about 2-3% of the recommended CPAWS site overlaps lands in the MD of Mackenzie.

Regardless, in reading your letter, I did note your opposition to the designation of the CPAWS recommended area, and I will definitely keep your position in mind. You are probably aware that, in 1999, Chinchaga Wildland Provincial Park was designated in this region, within the MD of Clear Hills. In the near vicinity, my colleague Honourable Mike Cardinal, Minister of Sustainable Resource Development, recently announced an intent to develop a management strategy for the P8 Forest Management Unit.

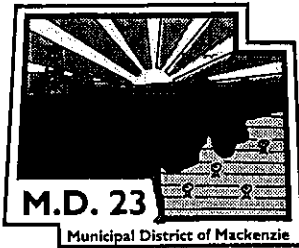
I hope this information is helpful. Thank you once again for contacting me.

Sincerely,

Gene Zwozdesky
Minister of Community Development
Deputy Government House Leader

cc: Honourable Mike Cardinal, Minister of Sustainable Resource Development
Gary Friedel, MLA, Peace River
Hector Goudreau, MLA, Dunvegan

229 Legislature Building, Edmonton, Alberta, Canada T5K 2B6
Telephone 780/427-4928 or 415-4840 Fax 780/427-0188



Municipal District of Mackenzie No. 23
P.O. Box 640, Fort Vermilion, AB. T0H 1N0
Phone: (780) 927-3718 Fax:(780) 927-4266

December 8, 2003

The Honourable Gene Zwozdesky
Minister of Community Development
Legislature Building 10800 - 97 Avenue
Edmonton AB T5K 2B6

Dear Minister Zwozdesky:

Chinchaga Region

The Canadian Parks and Wilderness Society has been lobbying for conservation initiatives in the Chinchaga Region; however, the Municipal District of Mackenzie is opposing the designation of the Chinchaga region as an endangered forest.

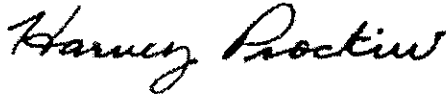
The Municipal District of Mackenzie understands the need for balance between industry and environment, however we feel a balance has been achieved in our region. The Chinchaga region has been used for industry for many years without endangering the region. The Municipal District of Mackenzie believes that in designating this area as a protected area, the ramifications will be severe for industry, essentially inhibiting economic growth for our region.

The economy of northern municipalities depend on the resources within their borders, and in removing profitable areas, the province will be stifling the economy. We already have many natural areas set aside for conservation in our area such as Wood Buffalo National Park, Hay-Zama Park and Caribou Mountains Wildland Park, and feel that designating the Chinchaga region as an additional protected area would only assist in suppressing the economic development of Northern municipalities.

The Hon. G. Zwozdesky
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Please consider this matter carefully, as it is a particularly sensitive issue for both the environment and the economic growth of this region.

Yours truly,



Harvey Prockiw, B. Comm., CMA, CLGM
Chief Administrative Officer

Cc: Gary Friedel, MLA
M.D. of Clearhills